**Procedures:** Upon notification by the investigator of interest in conducting simulation-focused research via STEPS, the following procedures are in place to guide the investigator through the research process.

# Pre-IRB Approval

- Create a Research Proposal including Design, Question, and Hypothesis Development
- STEPS Research Mentor Placement
- Mandatory Pre-Review Meeting and STEPS Research Committee Review

## **IRB Approval Notification**

- Pre-Implementation Team Meeting
- Materials and/or Other Simulation-Related Requests
- Simulation Scheduling Requests

## **Project Implementation**

- Data analysis
- Post-Implementation Follow-Up and Annual Re-Approval

## Dissemination

- Abstract & Presentation Development
- Manuscript Development

## **Closing of Projects**