**West Virginia University Health Sciences Center**

**IPE Steering Committee Meeting**

**MINUTES**

**January 28, 2015 – 1:30 pm**

**HSC John Jones Conference Room 2**

Those attending:

Rachel Abraham, MD, MPH, Director, Workforce Development and Extended Learning, School of Public Health

Charles (Chuck) Coole, BA, Grant Education Coordinator, IPE

Christina DeBiase, MA, EdD, Associate Dan for Academic Affairs, School of Dentistry

Rashida Khakoo, MD, MACP, Professor and Section Chief, School of Medicine

Rebecca (Becky) Kromar, RN, DNP, MBA, School of Nursing

Michael Mueller, Student, School of Medicine

Kari Sand-Jecklin, EdD, RN, AHN-BC, Director of BSN Programs, School of Nursing

Mary Stamatakis, PHARMD, Assistant Dean for Academic Affairs, School of Pharmacy

Ralph Utzman, PT, MPH, PhD, Associate Professor and Academic Coordinator of Clinic Education

Louise Veselicky, DDS, MDS, Associate Vice President, Academic Affairs, HSC

Travis White, PharmD, BCACP, Clinical Assistant Professor, School of Pharmacy

 and

Georgia Narsavage, Director, Office of InterProfessional Education

Those unable to attend:

 Amy Burt, MOT, OTY/L, Assistant Professor, Occupational Therapy

Scott Cottrell, EDD, Associate Dean, Student Services, School of Medicine

Mary Beth Mandich, PT, PhD, Associate Dean, Professional Programs, School of Medicine and Chair, Physical Therapy

April Vestal, MPH, Associate Director, Institute for Community and Rural Health

David Wilks, MD, Professor, School of Medicine

OPENING OF MEETING

Dr. Narsavage opened the meeting at 1:30 pm, asking for any changes or additions to the December 17, 2014 Minutes. There being none, the Minutes were approved.

Update on IPE Office Activities

* IPE Speaker Series

Updates on dates and locations will be posted on the IPE Website. An invitation will be sent to all school in the Ohio, Pennsylvania and West Virginia areas via e-mail.

* Faculty Training

Dr. Narsavage reported that as discussed at the meeting of December 17, the IPE Terminology Quiz had been revised (copy attached) and used as prework for Sessions 3

* “Communication” Faculty Development Workshop

The workshop will be held on April 10, 2014. Dr. Narsavage reported that the logistics for this workshop are in process with a plan to use the IPE classrooms if at all possible. The program will be presented by the Alan Alda Center for Communicating Science (Stoneybrook University , NY) as two half day sessions to best accommodate clinician schedules. The 3 hour sessions will be repeated on “improvisation” and “tailoring your message” so individuals present all day can attend both. A schedule is be provided next month.

* Support for Macy and HRSA Grant Development

Dr. Narsavage reported that the team of Drs. Abraham, DeBiase, Stamatakis and Khakoo have prepared a draft letter of intent to submit with the application to the Macy Foundation for a five year faculty development plan. Additional planning team members are invited.

To date, no applications have been appropriate for IPE as a stand alone HRSA Grant, however the office is interested in supporting other school-wide applications.

UPDATE ON BENEDUM COMMUNITY-BASED CARE GRANT RFP DISTRIBUTION

Project Co-Directors Dr. Lesley Cottrell, Associate Professor/Vice Chair for Research in the Department of Pediatrics and Dr. Scott Cottrell, Associate Dean, Student Services in the School of Medicine, working with community (PCC/FQHC)/faculty partners from the School of Public Health, Dr. Cecil Pollard and Adam Baus have been awarded a subgrant from the IPE Claude Worthington Benedum Foundation. Their project titled “IPE Health Sciences Research Scholars Program” will involve student scholars from at least two professions working with at least one WV Primary Care center (PCC) or Federally Qualified Health Center (FQHC) and students from at least two professions, and will be funded in the amount of $9,701 with a start date of January 15, 2015.

Dr. Narsavage reminded the members that grants are still available under this program and to make their colleagues aware of this funding opportunity.

PRESENTATION – MICHAEL MUELLER – STUDENT IHI CHAPTER

Michael Mueller presented information pertaining to the Institute for Healthcare Improvement Membership for students at WVU HSC. IHI’s [membership programs](http://www.ihi.org/Engage/Memberships/Pages/default.aspx) offer support and advice from peers and expert faculty. Supports include in-depth training, tools, and expert resources. These cost-effective programs are designed to help students get where they want to go on their health care improvement journey. One membership covers the cost of training, tools, and expert resources for one year. Discussion was held regarding the advantages of a charter chapter at WVU HSC. Dr. Narsavage stated that the membership fees could be built into the IPE budget. It was decided that the Steering Committee be provided with more details to identify faculty and student leaders and to develop a focus group to begin the process for initiating an HIH Chapter. Michael will follow – up with student invitations if a faculty member to support the charter can be identified. (see defined leadership roles attached)

SPRING 2015 SESSION 3 DATE

Session 3 - Communication session was held January 12, 2015 in the IPE classroom and HSC Cafeteria with breakout rooms in John Jones 1,2,A,B, C and Rooms 1905/1909. The use of Twitter did not reflect all groups due to privacy on accounts. SOLE was not effective due to a problem with release of the survey that night. Discussion was held regarding replacing tweeted evaluation responses using google docs to list the groups’ comments and providing an evaluation form on SOLE. Group and individual evaluation was also discussed. Currently data from the paper evaluation forms are being entered for review.

UPDATE ON PLANNING FOR SPRING 2015 SESSIONS USING TEAM-STEPPS COMMUNICATION – Becky Kromar

Session 4: Quality and Safety - Date: March 30 at the Erickson Alumni Center. Back up date is April 6.

The set-up for the work space for students during this session will be tables distributed over the first 2 floors of the Alumni center and the didactic portion presented in the Ruby grand ballrooms. Bill and Becky have confirmed Dr. Jeff Food from CAMC as the keynote presenter. At the end of the session, the students’ question will be: “What two things will you try to do for quality and safety in taking care of a patient after this session?” A scantron form will also be used as a feedback tool for repeating the roles test and the adapted questionnaire with the AHRQ standardized evaluation.

**IPEC MEETING SOLE SURVEY PLANNING**

Chuck Coole gave an update on SOLE short answer (500 words?) question with a “grading rubric” to be reviewed by faculty participating in IPE – suggested question is:

*How could what you learned during the 4 IPE sessions influence patient care? Please address the 4 sessions (Professional Roles/Teamwork/ Communication/ Quality & Safety) in your response and limit it to 500 words.*

The proposed rubric from Diana Davis had not yet been received. Discussion was held on how to obtain data from the last 3 years of activities or evaluations that incorporated IPE.

**PROGRAM EVALUATION**

The committee reviewed the questions selected from SEI data base on IPE by Dr. Narsavage and Dr. Stamatakis - the IPE survey will sent to students on SOLE as soon as the last IPE session is completed with a return date in April 2015. The questions will be summarized by discipline and based on competencies. The SEI was used as a guide in developing the questions. See attached for revised IPE SEI.

 A discussion was held regarding an IPE “poverty simulation” in August of 2015 and January of 2016. Faculty will be asked to serve as volunteers- individuals staffing the "community service agency worker" stations.  In this role, they would be interacting with senior community health students (and other professions if we can do it) as they try to navigate through a simulation activity that takes them through a “month” (four, 20 minute periods) of poverty.  In the roles, they might be the mortgage company person who comes to collect their rent, for example. The roles are easy to learn and there is time to get oriented that morning before the simulation starts.  The students are expected to budget and plan to meet the needs of their families on a limited resources (like real life).  It involves approximately 12 people to staff this activity from 9 A- 1P for ~ 80 students and can be held in the IPE Classrooms

G Narsaavage reported that she would like to reserve six Mondays (3 in the Spring and 3 in the Fall) for IPE Classes, adding an ethics competency to the mix and the poverty simulation. **Please bring potential dates list to the next meeting**. The time slots will remain the same as previous sessions, however she is looking into alternate locations for the large groups since the HSC Cafeteria is not conducive for working with technology for large groups.

**ADJOURNMENT**

The meeting was adjourned at 3:00 p.m. The next scheduled meeting for the IPE Steering Committee is Wednesday, February 18, 2015 at 2:30 p.m.