

**WEST VIRGINIA UNIVERSITY HEALTH SCIENCES CENTER**  
**IPE STEERING COMMITTEE MEETING**  
**MINUTES**  
**JANUARY 29, 2014**  
**HSC ADMINISTRATIVE CONFERENCE ROOM**

Those attending:

Lauri Andress, PhD, JD, Assistant Dean for Public Health Practice and Workforce Development, School of Public Health  
Scott Cottrell, EDD, Associate Dean, Student Services, School of Medicine  
Christina DeBiase, MA, EDD, Associate Dan for Academic Affairs, School of Dentistry  
Mary Stamatakis, PHARM.D, Assistant Dean for Academic Affairs, School of Pharmacy  
Travis White, Clinical Assistant Professor, School of Pharmacy  
David Wilks, MD, Professor, School of Medicine  
and  
Georgia Narsavage, Director for Interprofessional Education

Those unable to attend:

Rachel Abraham, MD, MPH, Director, Workforce Development and Extended Learning School of Public Health  
Rashida Khakoo, MD, MACP, Professor and Section Chief, School of Medicine  
Rebecca Kromar, School of Nursing  
Michael Mueller, Student, School of Medicine  
Mary Beth Mandich, PT, PHD, Associate Dean, Professional Programs, School of Medicine and Chair, Physical Therapy  
Kari Sandjecklin, Vice-Chair, School of Nursing  
April Vestal, MPH, Associate Director, Institute for Community and Rural Health

OPENING OF MEETING

Dr. Narsavage opened the meeting by introducing Dr. Lauri Andress, Assistant Dean for Public Health Practice and Workforce Development, School of Public Health who will replace Dr. Gilbert Ramirez on the Committee.

APPROVAL OF MINUTES – December 16, 2013

Dr. Narsavage asked for any changes or additions to the December 16, 2013 Minutes. There being none, the Minutes were approved.

UPDATE ON IPE OFFICE ACTIVITIES

- Faculty Workshop – April 30, 2014  
Dr. Narsavage reported that she is awaiting the results of the Macy President's Grant, which is currently in review.
- Ethics  
Dr. Narsavage reported that Dr. Woody Moss, Director for Health Ethics & Law, is currently working with Lori Constantine, Palliative Care Nurse Practitioner, School of Medicine and Clinical Instructor in the School of Nursing, to integrate the nursing role into teaching IPE Ethics as they move ahead in this area.

## SPRING SEMESTER

- Dr. Narsavage reported that the first IPE Seminar for the Spring Semester scheduled for Monday, January 27 to be conducted by Dr. Ruth Kershner was cancelled due to inclement weather and is rescheduled for March 24, 2014.
- IPE Class Schedule Reminder:  
Interprofessional Communication Dates: February 3, 10 and 17  
Leadership Dates: February 24, March 3 and 17  
Health Disparities: March 31, April 7, 14, 21 and 28  
School of Dentistry  
School of Medicine  
School of Public Health  
School of Pharmacy  
School of Nursing  
Professional Programs (OT/PT)
- Discussion was held regarding the need to develop observation forms for observing group activities in the class sessions. Mary will share information from the Pharmacy Training Module that may be helpful. Dr. Narsavage will follow up on this need for interaction facilitation.

## COMMUNICATION WITH IPE SCHOOL/DEPARTMENT ASSIGNED FACULTY

Dr. Narsavage would like a method to ensure that faculty members are kept well informed of the IPE activities; she has sent information to those involved in the IPE Program directly. The goal is to develop a means of direct communication with the faculty and committee members. The committee members present agreed that Dr. Narsavage would directly email those faculty scheduled to be involved in the weekly seminars.

## BENEDUM GRANT

Dr. Narsavage presented a copy of the Claude Worthington Benedum Foundation Grant Format/Community Based Care Project Grant Budget Narrative Request for Proposals (RFP attached) for the committee members to review. After some discussion involving Grant requirements, it was determined that Dr. Narsavage will complete this RFP as discussed in this meeting and submit by email with a cover letter. Dr. Narsavage will complete and submit the first week of February.

## WEBSITE AND STRATEGIC PLANNING

Dr. Narsavage reported that she has met with Leslie Miele, Associate Vice President for Institutional Planning and Program Development, who recommended she work with Tim Povenski, Strategic Management Analyst, to develop a website for WVU HSC Interprofessional Education.

Also, VP Miele gave Dr. Narsavage a draft to share with the committee for the development of a Strategic Plan as there is not one currently in place for IPE. The Chancellor requires all offices and departments throughout the Health Sciences Center to have a strategic plan. Dr. Narsavage will work on the draft and share with the committee for review at the next scheduled meeting.

## ADJOURNMENT

The next scheduled meeting will be held on Tuesday, February 18, 2014 at 2:00 p.m. in the Chancellor's Office Conference Room.

The meeting was adjourned.