APPLICATION FOR GRADUATE CREDIT TRANSFER

This form is used to transfer Graduate Credits/Courses from a transferring institution to WVU. The WVU HSC Admissions & Records Office must receive an original transcript from the transferring institution. Only graduate credits earned at academic institutions accredited at the graduate level may be transferred. Ph.D. students may transfer all credits with a B-grade or better. Transferred credits/courses may substitute for required courses in the first-year course curriculum and for required courses in the seven Ph.D. training programs.

When transferring, provide information about the course(s) you want to transfer and include the name of the institution with address and zip code, the course number and name, and course description as published by that institution. Please make reference to the WVU course it may replace if it meets a course requirement. Attach the original transcript from the transferring academic institution to this form and mail directly to the Office of Research and Graduate Education (2271 HSC-South) for final approval.