



Spill Response Notification Form

Name:		Position:	
Day time phone:		Evening phone:	
Department:		PO Box:	
Date of Incident:		Time of Incident :	AM/PM
Exact location of spill:			
	YES	NO	Comments
Were materials discharged into drains, sumps, or water courses?			
Source and/or cause of incident: _____			

Type of Material Spilled			Quantity
Additional comments: Once the spill is cleaned up, label the container hazardous waste and date it with the date the material was placed in the container. Fill out a Hazardous Waste Disposal Form on the HSC Safety Website. Forward the Spill Response Notification Form to the address below.			
Return completed form to: HSC Safety Office Room G-139-E P.O. Box 9004 Morgantown, WV 26506-9004		Telephone: 304-293-6924 Fax: 304-293-8611	