

Health Sciences Safety Committee Meeting

Minutes

April 27, 2006

Present:

Kim Bryner
Cindy Dalton
Brad Fansler
Marilyn Howton
Tom Hussion

Jeff Kerns
Bob Lemley
Nasser Razmianfar
Kevin Simpkins
Bob Smith

Absent:

Mike Cain
Ben Cantoni
Nina Clovis
Andy Cockburn
Dianne DeAngelis
Debbie Pikel

Stephanie Graham-Sims
Lt. Allen Hill
Ben Johnson
Buck Pennington
Trudy Weery

Agenda:

1. **Discussion - Parking, Contractor Awareness of Safety issues – Vehicles Damaged.**
2. **Surplus Computer Policy.**
3. **Discussion of a HSC Safety Web-site.**
4. **Radiation Safety Policy Issues and New NRC Mandate.**
5. **Safety Concern – Nursing Wing HSS Floor Slippery.**
6. **Dentistry - Food and Drinks in Labs.**
7. **Animals Being Transported on Passenger Elevators.**
8. **Sprinkler System Installation Equipment Room HSN.**

The meeting opened at 1 PM.

Mr. Smith: Opened the meeting by indicating, (1.) there had been damage done to parked vehicles in the parking lot by the construction out back. Apparently, a windshield was broken and dirt spilled onto a hood and scratched the paint. These issues have been brought up to the contractors. However, the contractor has indicated cones were put into parking space to block off parking but found the cones were removed and vehicles were parked there when they began work. In some cases, HSC security had to be notified to find the owners of vehicles and have them moved. The contractors have been more aware of the safety issues after a meeting was held to express our safety concerns. (2.) I want to make everyone aware of the policy on surplus computers. Computers will not be accepted in surplus until they have the hard disc removed and cleaned by the HSC I.T. Once this is completed they will put the disc back into the computer and tag it. This is to assure that no patient records or classified information leaves the HSC.

Mr. Lemley: Stephanie is not here today, but we are going to set up a HSC safety web-site with polices regulations and safety training. We are trying to get this up and running as soon as possible. We may have to get our own server and get some help in getting it started. We are hoping to get a grad student to help out with it. The hardest part is to get it up and running, then maintaining it should be keeping it current.

Mr. Fansler: The School of Dentistry has full time people that have built and are maintaining the site. I think the largest cost is the server.

Mr. Lemley: Do you know what a server cost?

Mr. Fansler: No! I know Dentistry has about 7 servers. If you need some information about setting up the site, you could ask our people.

Mr. Lemley: We will probably get Tom Fortana down in facilities to give us some help in setting the site up. If not then we may seek information from your person.

Mr. Smith: Nasser do you have any issues?

Dr. Razmianfar: Yes! The recent move of Dr. Sandrum's laboratory, the painters started to work in the lab that was approved for radiation use without authorization from our office. This is clearly against our policy. We were working on getting this area decommissioned. As of the 15th of May there will be stricter requirements mandated by the NRC. The mandate came to us last November; it took a lot of time to find out what these requirements were. I had to read them, write letters and a lot of telephone calls to the NRC before we could determine the meaning of them. It was in December we finally understood what the NRC wanted us to do. From now on maintenance engineering must notify us if they are going to work in a Radiation use area.

Mr. Kerns: What if it is an emergency? And there is a need to go into an area before notification of Radiation Safety? There are situations where it might be essential to prevent a much larger problem if the area isn't entered.

Dr. Razmainfar: That is different we can allow for an emergency situation as long as Radiation Safety is called. We are on call 24 hours. With this new mandate from NRC there are certain areas of the Health Sciences as well as the Hospital that will require an escort by those that have been trained by our office, such as a P.I. or someone from our office.

Mr. Kerns: Even if there is an emergency. What if we can't locate someone on site and it takes time for someone to get here?

Dr. Razmainfar: As I said before take care of the emergency first, but call us, there are some areas that can be dangerous, especially where there are radioactive sources.

Mr. Lemley: Where are these areas? Are these listed so we know where they are?

Dr. Razmainfar: We will come up with a list of the areas. Some of these are located in the basement of HSS. I've already had problems with mostly with Physicians because they feel they have the right to enter authorized areas without being cleared to do so. One Physician indicated he was cleared to enter a restricted area because he was trained in Europe. I told him this was not Europe it was WVU and he would have to abide with our regulations. I will deal with these issues through the Chairs of the Departments and training.

Mr. Kerns: Will a copy of the new regulations be circulated for everyone to see?

Dr. Razmainfar: No! If you wish to read them in my presence, you can do so but I can not copy or give them out.

Mr. Smith: Cindy do you have any concerns from Nursing?

Ms Dalton: Yes! Upstairs in our area the floors in the hallway are so slippery I'm afraid someone is going to slip and fall hurting themselves. We called Mike Cain up to look at them. He tried to wash them but could not get what ever it is off. He thought it might be furniture polish that was spilled. We had one visitor that almost fell. Our assistant director is upset about this condition. If something isn't done soon someone is going to get hurt. Another issue in our area is heat. I know it may not be a safety issue, but I'm going to bring it up anyway.

Mr. Smith: Cindy, after this meeting is over we will go look at the floors.

Mr. Lemley: We will follow up on the floors and see if we can't solve the problem.

Mr. Hussion: How long has that area been completed? I think the heat maybe controlled by computer. I can find out for you and let you know. They may have the system down for maintenance.

Ms. Bryner: Ask if anything had changed on transporting animals throughout the building? She had noticed more people transporting animals on the passenger elevator. They have the cages covered. She indicated it was her understanding that all animals were to be transported on the freight elevator.

Mr. Lemley: No! The policy is still in effect. They are not supposed to bring them up the passenger elevators. I will notify Gary Lenten concerning this issue. Apparently they don't understand the policy.

Mr. Hussion: Just to let everyone know, we are still installing the sprinkler system in the equipment room 5th floor of HSN building. As soon as this is completed all of HSN will be totally sprinkled.

Meeting Adjourned at 2: 20 PM.

****Members going to the School of Nursing to look at the floors.**