

Health Sciences Safety Committee Meeting Minutes  
November 30, 2006

**Present:**

Kim Bryner	Tom Hussion
Andy Cockburn	Bob Lemley
Lt. Allen Hill	Bob Smith
Marilyn Howton	Trudy Werry
Cindy Dalton	
Stephanie Graham-Sims	

**Absent:**

Ben Cantoni	Ben Johnson
Mike Cain	Jeff Kerns
Nina Clovis	Buck Pennington
Doug Crowell	Debbie Pikel
Dianne DeAngelis	Kevin Simpkins
Brad Fansler	Nasser Razmianfar

**Agenda:**

1. Update on Doors Near Laundry.
2. Laboratory Audit Update.
3. Parking Area Crosswalk Signs or Reflective Tape.
4. Parking Lot Lights Installation.
5. Trained Personnel to Backup Biosafety Officer.
6. Holiday Decorations.
7. Poster Tables Hallway Setup in the School of Nursing
8. HSC Safety Web-site.
9. Explanation of Digging...Across the Walk behind the Chiller Plant.

**The meeting opened at 1 PM.**

**Mr. Smith:** Asked if anyone had any concerns or comments. At first no one answered. He stated, "If there aren't concerns this should be a short meeting". We are still trying to get the problem with those doors that open into the hallway from the hallway next to where the old incinerator was located. Mr. Kerns has looked at the situation and he has indicated the doors can't be removed as long as the laundry has storage of carts in the hallway. With these doors opening into the hallway it poses a safety hazard to those that use the hallway; patients, Faculty, Staff and students. Because laundry carts are pushed through the doors without knowing if people are passing in the hallway. There may be a chance of getting the doors recessed. Mr. Kerns has talked with the laundry and they said they would remove the carts if he would find another place for them to be stored. The doors are also an inconvenience in transporting gurney patients through the doors. We have checked with the personnel down there and they have told us they have to ask the patient to hold the door open to get the gurney through because they send only one nurse with the patient. They can't take the gurney through the regular, patient waiting area because the room is too small.

**Ms. Werry:** Has facilities had anyone such as an engineer or architect to look at it and make recommendation on solving the problem?

**Dr. Cockburn:** It is the hospitals problem, not ours.

**Ms. Werry:** Has anyone contacted anyone at the hospital yet?

**Dr. Cockburn:** No, Dr. Butcher has asked Leonard Lewis to get in contact with the hospital.

**Ms. Werry:** Why can't the doors be changed to open inward?

**Mr. Hussion:** Because of Fire Code, they must be pushed outward.

**Ms. Bryner:** Indicated, Laboratory Audits were started in the Department of Anatomy. Some of the labs were in very bad shape because of housekeeping and non capable chemical storage. The audits had been completed in the Departments of Biochemistry and Pathology. There were some problems in some of the labs in these two areas.

**Ms. Howton:** We are in the process of writing letters to these Department's Chairs concerning the problems we have found. We always send a copy of our findings to the Department CHO.

**Lt. Hill:** We still have some problems with the crosswalks in the parking lot. The cross walks are not well defined, especially after dark. There needs to be either signs or some reflective tape to make them a little bit more visible.

**Ms. Graham-Sims:** I can bring this up to Mr. Hanco at the main Physical Plant. They have been working with us very well on the parking issues. I just want to let everyone know the "goat" path up the hill is to be upgraded. I don't know how much will get accomplished with the weather turning bad.

**Ms. Dalton:** I think most people are surprised at how well the light installation is going. Mary Jane said she had seen the contractors hooking up the wires to the lights as she came in this morning.

**Ms. Graham-Sims:** First I want to thank Bob for getting the access panel put back in the ground floor hallway. The light poles are up and we may have lights in the parking lot before too long. Also you may have noticed the handrail being installed on the walkway up the hill from the entrance of lot 84.

**Mr. Smith:** Tom, do you have anything you want to bring up from maintenance engineering?

**Mr. Hussion:** No, not at this time.

**Dr. Cockburn:** The most of you here already know I have trained Stephanie and Kim so that they can act as my backup when I'm not here.

**Ms. Dalton:** Holiday Decorations, what is the policy on them?

**Mr. Smith:** There is a policy that bans cut trees, paper covering doors, etc.

**Mr. Lemley:** The policy allows for no open flames, such as candles. Only UL approved lights, and nothing that will block any exits or hinder egress or create a safety hazard.

**Ms. Dalton:** I have a question concerning placing tables with student posters on them in the hallway. The students have had their posters down in the John Jones Center. They place them on the small tables for display. This year we 'would like to display them in the School of Nursing. It would be for one day only they would take them down before the day was over. I know we shouldn't place things in the hallways. Who would I have to see concerning this matter?

**Mr. Smith:** Jeff Kerns. How many posters are we talking about?

**Ms. Dalton:** There are about 30 posters. Jeff isn't here today would it be possible to send him up to see me?

**Mr. Smith:** I will get in touch with him as soon as this meeting is over with.

**Ms. Graham-Sims:** Our HSC Safety Office has the HSC Safety Web-site ready to go. We have put a lot of good information on it. The site even has a place for safety concern interaction. There are: References to regulations, policies, MSDS, contacts, emergency numbers, etc. I would encourage everyone to take time and open up this site. It is on going, and we are open to suggestions on how to improve it. The web-site is: <http://www.hsc.edti/safety/main.html>

**Mr. Lemley:** I just want to explain what the digging is for down in back of the Chiller Plant. Apparently what happened was: someone working on the Learning Center requested that our Maintenance Engineering Department Shut down the main system. While it was shut down,

somebody on the contractor side decided to turn the pumps on to the Learning Center for a test. They did not notify our side they were going to do it. Unfortunately the system expanded a large steel pipe and ruptured it. The force was so great that it pull the steel mounts from the concrete wall.

**Mr. Smith:** It also bent the steel mounting flange.

**Mr. Lemley:** The force was so great that the pipe has to be dug up across the new sidewalk. It is going to be an inconvenience for a while to people who has gotten to using that sidewalk.

**Ms. Howton:** When it ruptured it released a lot of Freon.

**Ms. Graham-Sims:** It was the type of Freon that is not reportable to EPA. If it had been one of the other units that use the older type Freon we would have had to report it to the EPA.

**Meeting Adjourned 2 PM.**