Safety Committee Meeting
Thursday, February 25, 2010

Present:
Stephanie Graham-Sims  Jeff Kerns  Brad Fansler
Rena Bouchal  Bob Lemley  Nina Clovis
Andy Cockburn  Kim Bryner  Cindy Dalton

Absent:
Mike Cain  Peter Gannett  Debbie Piktel
Kevin Simpkins  Dianne DeAngelis  Nasser Razmainfar
Grove Pennington  Tom Hussion  Lt. White
Lana Bunner

- **Stephanie Graham-Sims**
  - The WVU HSC Emergency Response plan is currently being developed further and updated. Departments will soon receive a request to identify a Safety and Security Contact to represent their department in order to provide information to and from their department relating to emergency response. Once all the contacts are identified, the Safety Office will begin communication with them regarding emergency response at HSC.
  - There was discussion regarding proper management of pharmaceutical waste.
  - The School of Pharmacy has been offered a new seat on the HSC Safety Committee. Amy Newton will get back to the committee prior to the next meeting regarding staff availability.
  - The parking shuttle from Area 80 to the HSC is currently still available at this time. Area 80 parkers should be aware that they can enter the Intermodal facility take the elevator to the PRT station to the new covered walkway to get to the HSC.
  - The Environmental Health and Safety office on WVU's main campus currently has its director position open. The job posting is currently available.

- **Kim Bryner**
  - Kim wanted to inform all CHOs that the request for chemical inventories will soon be sent out.
Kim also discussed responding to an odor complaint where a new employee was using a highly aromatic chemical outside of a fume hood. Upon being interview, the employee could not name the chemical they were working with and was unfamiliar with the chemicals properties, hazards, and first aid or special precautions. All supervisors are reminded that employees must be properly trained to conduct their jobs safety and effectively upon initial employment or when there are changes or addition to their job assignments. In addition, the employee was not wearing proper PPE. Supervisors must ensure that employees are provided with appropriate PPE and trained in the proper selection, use and care of PPE prior to conducting work.

- **Robert Lemley**
  - Currently investigating a research project utilizing isoflourene.

- **Jeff Kearns**
  - Following up on State Board of Risk Management annual inspection report.

- **Andy Cockburn**
  - Reviewing policies regarding use of toxic chemicals in research and how waste products can impact employees. Working with the ACUC to ensure that P.I.s do communicate their use of hazardous chemicals more effectively.

*Next Meeting is Thursday, March 25th, 2010 at 1:30 in the War Room.*