



**Robert C. Byrd**  
**Health Sciences Center Safety Committee**  
**Meeting Notes**  
**Thursday, March 31, 2011**  
**1:30pm-2:30pm**

**Present:**

Stephanie Graham-Sims	Kim Bryner	Serena Straight	Barbara Foster
Rena Bouchal	Patrick Callery	Frank Ali	Teresa Fisher
Brenda Moran	Lt. White	Jeff Kerns	Brad Fansler
Mike Cain			

**Absent:**

Carrie Smith-Bell	Tom Hussion	Debbie Piktel
Smitha Rayadurg	Susan Clacko	Nina Clovis
Amanda Ammer	Dianne DeAngelis	Cindy Dalton
Lana Bunner		

Welcome by Stephanie Graham-Sims. She shared news from WVU's Parking and Transportation committee.

- There is impending construction planned on the entrances to Area 81. It is scheduled to begin approximately May 12<sup>th</sup> and end by August 1<sup>st</sup>, 2011. The project will add a traffic light to the south entrance, make the north entrance left turn only and widen both entrances.
- A pilot project proposal that would install parking meters to meet this need in high demand areas has been proposed. The budget installed cost per meter is \$400. This includes a collection cart, meter head, post, and installation. The total cost for Phase 1 would be \$27,000. It is estimated that revenue from this Phase 1 would garner approximately \$35,000 annually.

## Updates:

- Stephanie is working with OLAR to provide assistance regarding their Emergency Response plan and business continuity plan. Stephanie is working on getting the HSC's Emergency Response plan organized on SharePoint and in order to begin implementing the plan.
- HSC Safety office webpage is still being updated by Stephanie Graham-Sims with the help of I.T for the new CMS. All HSC websites are being upgraded to CMS. Stephanie attending training in early February to learn CMS and is currently making additional updates and corrections. Some of the links may not work and updates may take a while, because of the extensive changes necessary. If documents are needed, but can not be located on the webpage, call the Safety Office and we will get it to you. We apologize for the temporary inconvenience this may cause you.
- Recycling – 800 bags of different recyclable materials have been recycled since February. Including 40 bags of cans, 353 bags of paper, 216 bags of plastic, and 189 bags of cardboard. Also monthly collections of recycle batteries are still being successfully collected. Recycling bins are located near the service elevators on HSC south, and near the elevators on HSC North. Existing recycling bins located near the food service areas will remain in their current location.
- Facility Management shops will be moving to the former laundry facility area on the basement floor of HSC South and Radiation Safety will also be moving but the new location is undecided.
- The Safety office has been conducting indoor air quality monitoring in several offices with indoor air quality complaints and all the results were negative.
- The Safety Office has provided monitoring and pre-planning guidance for an upcoming plumbing project that will require respiratory protection and administrative controls.
- 2011 safety and health training courses have/are being schedule for OLAR/Facilities Management.

## Barbara Foster

- The revised edition of the seminal reference book Prudent Practices, on laboratory safety has been published and is now available in both hard cover and electronic form.
  - Barbara served as co-chair of the National Academies of Science committee who revised this book and Stephanie Graham-Sims was a reviewer. So get your copy of Prudent Practices today.

Frank Ali

- Discussed issues concerning the odor associated with the autoclaving located in animal quarters. He assured everyone that the autoclaving of feeds, bedding, and fecal matter is not harmful because the fumes go out through their own ventilation system. Also a disaster preparedness plan is being written by the faculty members of OLAR with the help of the Safety Office.

Jeff Kerns

- Explained that a new “wet” fire extinguishing system is going to be placed in the kitchen of the HSC. The new fire extinguishing system will atomically extinguish any fire with nonhazardous chemicals that are easily cleaned up.

Pat Callery

- There was discussion regarding the locations of AEDs (Automated External Defibrillators) on the HSC campus.
  - The Safety Office is aware of five AEDs at the HSC.
  - Two AEDs located near and in OLAR
  - Two in Dentistry
  - One in Student Health at the HSC
- The Safety Office is trying to determine if there are other AEDs located within the HSC and is working to have the locations identified on the building maps.
- The Safety Office can also make arrangements for department who wish to have First Aid/CPR/AED training, upon request. There are going to be three classes on the main campus and are open to HSC employees (dates to follow).
- When a department purchases a new AED, they need to notify Stephanie Graham-Sims and she will then provide the information to Roger Wright of Environmental Health & Safety who maintains the campus-wide list. All departments with AEDs must comply with the WVU AED policy. The policy can be found at: <http://ehs.wvu.edu/r/download/70477>

Lt. White

- Public Safety and the Safety Office are working to improve communication in the event of an emergency. The Safety Office has updated the online emergency response quick guide and Public Safety is stressing awareness of how to address violence in the work place.
- Stephanie noted that this is training that will be offered in the future to building occupants as part of the Emergency Response plan.

Serena Straight

- Currently updating the injury and illness reports as well as the sharps reports for the 2010 calendar year. She is also updating the entire HSC contact list so if each department would email her a list with every employee's name and contact information it would greatly help her. [sstraight@mix.wvu.edu](mailto:sstraight@mix.wvu.edu)

Teresa Fisher

- Radiation Safety is reviewing laboratory space for a potential nuclear pharmacy to the HSC. Also Radiation Safety is putting out there new Safety plan manuals on April 7<sup>th</sup> of 2011.

**The next Health Sciences Center Safety Committee Meeting will be Thursday, April 28<sup>th</sup>, 2011 at 1:30 p.m. to 2:30pm in the Biomedical Facility 2nd floor Conference Room.**