



**Robert C. Byrd**  
**Health Sciences Center Safety Committee**  
**Meeting Notes**  
**Thursday, May 26, 2011**  
**1:30pm-2:30pm**

**Present:**

Stephanie Graham-Sims	Kim Bryner	Serena Straight	Barbara Foster
Rena Bouchal	Patrick Callery	Frank Ali	Teresa Fisher
Susan Clacko	Nina Clovis	Jeff Kerns	Brad Fansler
Brenda Moran			

**Absent:**

Carrie Smith-Bell	Tom Hussion	Debbie Piktel
Mike Cain	Smitha Rayadurg	Lt. White
Grove Pennington	Dianne DeAngelis	Cindy Dalton
Lana Bunner	Amanda Ammer	

❖ Welcome by Stephanie Graham-Sims, followed by Old and New Business:

- During a recent Local Emergency Planning Committee meeting the Monongalia County Health Department informed the community that at some point during May – June (exact date is un-disclosed) there will be military nuclear waste being transported through north central West Virginia. They have developed response plans in the event of an incident involving radioactive materials. Radiation safety as well as the Safety office had employees in attendance at the recent MERRTT training at the health department. “Modular Emergency Response Radiological Transportation Training (MERRTT): Designed to take the complex topic of a radiological accident response and break it down into easily understood modules and hands-on practical exercises”.

- The safety office as well as Staff members from Environmental Health and Safety provided Chemical Hygiene Officer Training. The purpose of the training was to update individuals on the recent WVDEP inspection conducted on April 20 and 27, 2011 at Engineering Sciences and Clark Hall. A portion of the training covered violations that were noted during the inspections as well as what can be expected when the WVDEP inspects laboratories at the Health Sciences.
- Stephanie has been meeting with the stakeholders involved in the potential addition of the Nuclear Pharmacy to the Health Science Center. Engineering, safety and health and radiation issues and their potential impact were addressed. Currently an engineering study is being conducted to determine the feasibility of the project. The HSC Safety Office provided guidance and support to the clean-out of the abandoned laboratory
- The Health Science Center Safety Committee would like to remind all employees and students to keep security in mind, in light of recent reports of theft within the building. There have been reports of purses and wallets being removed from unlocked drawers and from underneath desks. To prevent such events, please ensure to do the following:
  - *Keep purses, wallets, backpacks, keys and other valuable items with you at all times or locked in a drawer, locker or closet.*
  - *Keep a close eye on valuable electronic equipment, such as cell phones, laptops, MP3 players etc. Ensure they are locked in a drawer, locker or closet when not in use. Don't leave valuables unattended in lobbies, halls or lounges - even for a few moments*
  - *Arrange office space so unescorted visitors can be easily noticed. If you see someone in your area you are not familiar with, ask "May I help you?" You may help someone who is lost or you may scare a potential thief away.*
  - *Report any suspicious activity, people or objects to the Department of Public Safety immediately at (304) 293-3136 or (304) 293-4332.*
  - *Wear your HSC identification badge at all times when in the building.*
  - *Report malfunctioning locks, windows or doors that do not close and lock properly by calling HSC Facilities Management Dispatch at (304) 293-4394.*
  - *Departments should always practice responsible key control.*

*For additional security information you may contact the HSC Public Safety Office at the numbers above or see their website at <http://police.wvu.edu/>. For additional health and safety information, visit the HSC Safety Office webpage at: <http://www.hsc.wvu.edu/safety/>*

- There was discussion regarding the locations of AEDs (Automated External Defibrillators) on the HSC campus.

The Safety Office is aware of five AEDs at the HSC.

- Two AEDs located near and in OLAR

- Two in Dentistry
  - One in Student Health at the HSC
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- The Safety Office is trying to determine if there are other AEDs located within the HSC and is working to have the locations identified on the building maps.
  - When a department purchases a new AED, they need to notify Stephanie Graham-Sims and she will then provide the information to Roger Wright of Environmental Health & Safety who maintains the campus-wide list. All departments with AEDs must comply with the WVU AED policy. The policy can be found at: <http://ehs.wvu.edu/r/download/70477>
  - The Safety Office can also make arrangements for department who wish to have First Aid/CPR/AED training, upon request. Dates available to WVU employees interested in the training are:
    - September 21, 2011
    - December, 15, 2011

Training will be conducted at the Evansdale Residence Complex – Brook Tower Learning Center (Room M63-L). To register call 304-293-6737

**The next Health Sciences Center Safety Committee Meeting will be Thursday, September 29th, 2011 at 1:30 p.m. to 2:30pm in the Biomedical Facility 2nd floor Conference Room.**

**Have a Wonderful and SAFE Summer!**