



**Health Sciences Center Safety Committee Meeting Agenda**  
**Thursday, August 23, 2012 - 1:30-2:30p.m.**

**Attended:**

- |                         |                    |
|-------------------------|--------------------|
| - Patrick Callery       | - Smitha Moter     |
| - Lana Bunner           | - Matthew Fike     |
| - Jeff Kerns            | - Rena Bouchal     |
| - Stephanie Graham-Sims | - Beth O'Neil      |
| - Kim Bryner            | - Trista Skedel    |
| - Nicole Wise           | - Adrienne MacLeod |
| - Kristen Daft          | - Nina Clovis      |
| - Mike Cain             | - Frank Ali        |

**Old Business:**

Items discussed at previous meeting in April, 2012.

- We trained 638 employees' laboratory workers who are required to attend the RCRA training. We anticipate approximately 700 employees need the training. We have three sessions left. Will try to have it online next year.
- DEP Inspection – the report is in the mail
  - Adding contingency plan information
  - Incinerator waste has been removed and room received final cleaning on April 19
- Electrical power upgrade going on in North now – Helicopter lift will occur in August
  - AFA – Construction enclosure fence has been installed, shown here at GC's lay down space north of the BMRC.
  - Exploratory excavation to confirm underground utilities is currently in progress.
  - GC is currently building out field office on the ground floor of the BMRC.
- Parking alterations in area 81 are still on track over the summer
- Lactation room being completed
- Student issues – microwaves, dentistry
  - Mercury – Employees are reminded that all mercury containing thermometers need to be replaced with non-mercury types. The mercury thermometers need to be disposed of as hazardous waste. The hazardous waste disposal pick up form can be found here:  
<http://fisehs.wvu.edu/haswastdisp.cfm>
  - Aerosols – are not to put in the regular trash

- Fire extinguishers – action is being taken to get the fire extinguishing inspection program back into compliance

**New Business:**

- North Power upgrade helicopter lift was successful
- North Electrical upgrade in on track and is scheduled for substantial completion October 1, 2012
- Parking Area 81 renovation is complete
- Demolition will soon begin on old library area
- Animal Research Facility is on track for completion Fall 2013
- There are positive test results for from MUB with detectable amounts of a few chemicals.
  - Building occupants are reminded that chemicals are not to go down the drain. A hazardous waste form should be completed for removal. A hazard assessment and statement of approval in writing from Environmental Health and Safety must be received and on hand before any chemicals can be put down the drain.
- The HSC Safety Office conducted Laboratory Safety training for:
  - PhD/Post Doctorial students
  - Dental Students
  - Dental Hygiene Students
- RCRA training was conducted this summer for the Facilities Management group
- The Safety Office is working on getting Liquid Nitrogen Safety Training on Sole. Before building occupants are allowed to dispense Liquid Nitrogen, they will need to complete the training on Sole
  - Pathology Department brought up that they do not have SOLE access, therefore a different approach may be needed for those who do not have SOLE
- Please remind everyone of the aerosol can recycling program. All cans are to be taken to Surplus for recycling. They are not to go into the regular trash.
- Providing guidance to the WVU Office of Research Integrity and Compliance and the University regarding Biosafety and Infectious Medical Waste
- Updating the training that new employees receive via Basic Health and Safety Training. Collaborating with Safety & Health Extension trainer.
- Developing a form for WVU HSC FM Surplus – when employees drop off equipment, they will need to sign off what they are dropping off
- We were having issues with some of our infectious medical waste pick-up. Those issues should be resolved now.
- DEP hearing today
- Successful Anatomy Morgue renovations occurred over the summer.

- Frank-
  - Stated that fire alarms are not taken seriously enough by many HSC building occupants
    - OLAR is proactive, and meet in a designated location and take names of their department members
    - The Evacuation Plan at the moment states that if the fire alarm goes off, you must exit the building
    - There are exceptions for clinical and research endeavors, that will spelled out better in the updated emergency response plan.
    - Additionally, building occupants can evacuate to other HSC campus buildings where fire codes and ratings allow
- Rena-
  - Preparing for CAP inspection
  - Facilities is working in the morgue
  - Certificate of Need for the new morgue went through and plans have started regarding design and construction of the new facility
- Jeff-
  - Fire extinguishers should have been inspected in July; the next inspection is in August. Jeff will ensure that all extinguishers that are not currently under contract to be inspected will be inspected by him.
  - In the process of updating the fire protection systems
  - OSHA inspector came and found no violations during an inspection of the contractor involved in the electrical upgrade project.
  - Waiting for a report from the recent Board of Risk Management inspection.
- Lana-
  - Would like Ruby's evacuation plan (regarding fire alarms) to be consistent with HSC's plan (due to family medicine, MRI, etc. being in HSC) now that all of the clinical space need to fit the same compliance standards.
- Smitha-
  - Sharps Policy and Exposure Control Plan is up and running (can be used as a template for all labs)
  - Created a document that explains how to revamp all components of the Biosafety Program at WVU
  - Looking into IBC protocols that were approved a long time ago and working on closing out ones that are no longer open. Those still in action, will need to reapply.
  - Recently gave a bloodborne pathogen training for the Athletics Department
  - Working on BSL3 facility planning
- Kim-

- Working on laboratory audits (Biochemistry is next)
- The Safety Office has may purchase lab auditing software to streamline the inspection process.
- The refrigerator and freezer policy from facilities has changed
  - If they can repair the refrigerator or freezer in the laboratory they will do that, if not it will be decontaminated and thrown out as scrap metal
  - Committee members express the desire to have a back-up refrigerator and -80 freezer on the HSC campus, in the event that their equipment would go down and preservation of valuable research material is required.
- Patrick-
  - Addressed that the electric upgrade may cause equipment issues, refrigeration units, -80 freezers and other laboratory equipment may not turn back on.
  - Other committee members expressed concern that the air handlers may not be reset following the outage till Monday creating major issues with research activities.
    - Stephanie reported that there will be 3 power outages (3 Saturdays in September)
    - Stephanie has contacted Facilities Management and the project manager describing the concerns. She should know more about the delays and action taken by Wednesday, August 29, 2012
- Kristen-
  - Radiation Safety was inspected by the NRC
    - They are working on correcting the suggestions
  - They have obtained a Broad Scope license (good for 10 years)
  - Radiation Safety Manuals have been updated for WVU and Ruby
  - A generic email has been created ([radiationsafety@hsc.wvu.edu](mailto:radiationsafety@hsc.wvu.edu)) –they would like everyone to send emails to that address