



West Virginia University

**Health Sciences Center  
Safety Committee  
Agenda**

**Thursday, April 25, 2013**

**1:30-2:30PM**

**Attended:**

-Stephanie Graham-Sims	-Beth Ann O'Neil
-Kim Bryner	-Trista Skedel
-Matthew Fike	-Ryan Bremar
-Rena Bouchal	-Nina Clovis
-Frank Ali	-Lana Bunner
-Kristen Daft	-Angela Lemmon (Recording Secretary)

**Old Business:**

Stephanie Graham-Sims (Safety)

- A question was raised in SOD regarding a pregnant student who worked with chemicals. If departments have questions regarding chemical safety, please contact the HSC Safety Office.
- HSC Safety Office is investigating an indoor air quality concern in the gross anatomy laboratory.
- The HSC Safety Office is working with J.T. Martin the fire extinguishers inspection contractor to bring all campus fire extinguishers into compliance and up to date relating to inspections.
- Stephanie has received an Underground Storage Tank training certification in order for the campus to be in compliance with UST regulations.
- The facility is still anticipating the DEP inspections.
- Stephanie is working closely with WVU partners involved in medical monitoring in order to make improvements and upgrades to the system.
- BRIM Report – Board of Risk Management response report was submitted and they have requested additional information. Stephanie will work on getting the details to them.
- There was an incident in the Erma Byrd Biomedical Research Facility Building involving a custodian walking into a room that the gas was left

on all night. This could have caused a possible explosion. There was an investigation, faculty/staff were informed and security improvements were made. Also training for custodians regarding the emergency shut offs is being planned.

- SOD is preparing to move part of their practice. HSC is providing guidance and support regarding the move. The offices should be ready before the students return in August. The new offices will be located in the Suncrest Town Center.

Ryan Bremar (Safety)

- Working on upgrading the fire extinguishers.
- He delivers containers to the department as needed.

Frank Ali (OLAR)

- OLAR is involved in working on the new AFA building issues.
- Getting ready for ACUC in April.
- Also preparing for the upcoming DEP inspection.
- There were two incidents in OLAR with eye splashes. One employee had safety glasses on the other did not. It is now mandatory for the employees to wear glasses/goggles and shields. OLAR also requires everyone to fill out a report if an incident occurs.

Matthew Fike (Research and Graduate Education)

- Next month the monthly meeting will be on the second floor instead of the third floor.

Kristen Daft (Radiation Safety)

- Radiation Safety is working on the control rooms for enhanced security. They are hoping to have this done by the end of March.

Smitha Moter (ORIC)

- Slides for orientation are ready. She will e mail them to Stephanie instead of Dr. Vagird. Stephanie suggested she speak to him.
- Autoclave – met with Stephanie Simpson regarding observing the autoclave. She said everyone would be available on March 1<sup>st</sup> (Friday) in the morning to meet.
- IPC protocols – any needlestick incident reports in lab? Safety is not aware of any incidents. She is welcome to want to review the incident reports.

Jeff Kerns (Safety)

- He is continuing to monitor the construction and remodeling on the campus.
- Frank Ali asked Jeff if he had seen the construction plans regarding the fire codes. Jeff said that all building plans were reviewed by the Fire Marshal and would be up to code.

Kim Bryner (Safety)

- Working on making sure all the labs are up and running by March.

Beth O'Neil (Pathology)

- Asked Kristen (from Radiation Safety) if she could help her interpret the reports that she receives from Radiation Safety.

Trista Skedel (Pathology)

- Testing badges to make sure they are working properly. They are retesting to make sure everything is working properly.

Rena Bouchal (Pathology)

- The plans for the morgue are coming along. The new morgue will be located behind the research park.
- Molecular Biology will also be located in the new morgue.
- Hoping to break ground in the fall.
- 1.5 years for completion. Possibly 2015.

Stephanie Graham-Sims (Safety)

- Infrastructure planning meeting. A planner was hired to prioritize the immediate needs of the building. Plumbing, HVA, electrical needs will be a priority.
- At the conclusion of the meeting it was discussed that the meeting in March should be rescheduled since it is scheduled right before Good Friday. The Safety Office will reschedule and send out an e mail.

#### New Business:

Stephanie Graham-Sims (Safety)

- DEP Inspection – minor violations. Label violation in lab and with batteries. Inspection was April 8, 2013.
- The Hazardous Waste training is now available on-line. Please distribute this e mail to everyone working in a laboratory setting complete this training.
- Oil Spill – Loading dock. Overfilled sensor was defective. 300 pounds of dirt had to be removed. HSC Safety Office with the assistance of EH&S ensured that the spill was cleaned up effectively and contaminated material was removed and disposed of properly.
- Small Transmission fluid leak in parking lot – Garbage truck. Also on the loading dock.
- Compressed Gas Cylinders – organizing and cleaning up cage area of loading dock also in Cancer Center.
- Upcoming IMBRE summer program training next month.
- Stephanie is involved in NFPA 45 committee work.

- Parking and transportation – Hugh Kerig resigning.
- Jacqueline Core of HSC Legal also resigned.
- Crane Lift – first week of May. Two top floors may need to be un-occupied during heavy lifts. .
- Intraprofessional Experience space renovations taking place to have initial completion by August.
- Providing guidance to School of Dentistry preparing to move to Suncrest Town Center by August.
- Laser Safety Registration form now online. If you department or research involves lasers please register the laser with the HSC Safety office. The registration form can be found on the HSC Safety Office webpage.
- FM is developing plans for significant infrastructure improvements.

#### Frank Ali (OLAR)

- AFA Building Issues – confirmation of tours being done next week.
- Finalizing autoclaves. Process is moving along.
- ACUC inspections were OK. Minor things were noted.
- A new Associate Director will begin employment next month.

#### Nina Clovis (Orthopedics)

- There is a back door by the freezers in the lab. This door has been left open by Maintenance Engineering. Nina has contacted Paul Walden of FM regarding corrective action. This has happened several times. Do not want door left opened as items have come up missing.
- A discussion was then held on new security measures at the HSC.

#### Ryan Bremar (Safety)

- Finished upgrading fire extinguishers. Next month a full inventory will be completed. If individuals are aware of extinguishers that have been missed or un-inspected, please contact Ryan Bremar.
- Ryan will be doing a fume hood inspection soon. Please let everyone know that he will be testing the fume hoods.
- Any new PI's let them know about /chemical safety. HSC Safety Office can provide needed information and guidance.

#### Rena Bouchal (Pathology)

- No new business

#### Trista Skedel (Pathology)

- No new business

#### Beth O'Neil (Pathology)

- Discovered expired chemicals and making improvements to their chemical inventory management system in their department.

Kim Bryner (Safety)

- Needs a list of all department personnel who are required to take the DEP/OSHA training information. The training is now available on line. Everyone will get an e mail with instructions. This training is mandatory every year for all faculty and staff, students and volunteers working in laboratories. Anyone who works in a lab and uses chemicals needs to have training. The training needs to be completed during the month of May.
- An e mail will also be distributed regarding submitting chemical inventories soon. Please make sure the CAS number is on the inventories.

Lana Bunner (WVUH Safety)

- How will WVUH employees sign in to the DEP/OSHA training? Kim suggested she contact Roger Wright at EHS.
- They are getting a new building for hazardous waste and the pharmacy reverse distribution waste program will be initiated.
- They have not had a DEP inspection.
- An inspection is being done for joint commission.

Kristen Daft (Radiation Safety)

- Radiation Safety control rooms are up and running.
- Radiation Safety training completed in the month of April.

Matthew Fike (Research and Grad education)

- No new business

Stephanie Graham-Sims (Safety)

- The next meeting will be on May 23<sup>rd</sup>, 2013. This will be the last meeting until they resume in September.