



**Health Sciences Center
Safety Committee
Meeting Notes**

Thursday, August 22, 2013

1:30-2:30PM

Attended:

- Stephanie Graham-Sims
- Kimberly Bryner
- Matthew Fike
- Brad Fansler
- Mike Cain
- Darwin Malley
- Pat Callery

- Angela Lemmon (Recording Secretary)

New Business:

Stephanie Graham-Sims (Safety)

- The meeting began at 1:30PM
- Freight elevator is down. Use the #5 service elevator for animals or chemicals. A new freight elevator is in being planned with the upcoming infrastructure improvements.
- The WV Board of Risk Management (BRM) recently conducted its annual facility inspections.
- Morgantown Utility Board – Sent a Notice of Violation concerning release from the building in the spring. HSC was over the limit for Cyanide. This was in April. We are investigating the situation to find out who has cyanide based products and why there was a release.
- Animal Facility Annex facility scheduled for completion on November 1st, 2013 Stephanie and Kim have been very busy assisting in the development of written emergency response plans and SOP's for the facility.
- Stephanie accompanied the WV state Fire Marshall while inspecting the construction of the AFA.
- Stephanie has been doing Laboratory Safety Orientation training for HSC Campus PhD, graduate students, Dental and Dental Hygiene students.
- Ruby Memorial Hospital has requested the HSC to participate in an active shooter drill. They will perform a demonstration and tape it and use the demonstration as

teaching for the WV Hospital Association. If final approval is received from HSC Administration it will be planned for some time in October.

Matthew Fike – Research and Grad Education

- Had to replace the set of doors in the corridor leading to the Erma Byrd Building twice because people are propping open the doors and leaving them open. The doors are supposed to remain shut and secure. Have to have a valid reason to be in the building. Stephanie said the access is restricted in the building because of various security related incidents.
 - Pat Callery from Dentistry said that when faculty try to get in areas where the doors are locked it looks bad when they have people visiting for faculty positions and they want to show them lab space. Stephanie said that he should be able to get access as long as there are legitimate reasons to be in the building. They can contact Matt Fike or Cathy Patterson.

Pat Callery – Pharmacy

- Pat asked about emergency response SOPs for people with disabilities in HSC Campus buildings. If an individual has specific evacuation needs, the HSC Safety Office works with them to develop an individualized emergency response plan. Information regarding this subject and the HSC Campus E.R. plan is currently being updated and will be placed on the HSC Safety Office webpage soon.

Darwin Malley (MBRCC) – No new business

Mike Cain (Facilities) – No new business

Kimberly Bryner (Safety) –

- Chemical Inventories – Still taking chemical inventories. Will soon the list of laboratories that have not submitted their inventories to Dr. Dillon in order for him to encourage their submittal.
- Stephanie mentioned that downtown campus was asked where hazardous waste storage areas were located. When that happened at HSC the DEP showed up not long afterwards. Stephanie said that the DEP could always stop at the HSC as well as the downtown campus.

Brad Fansler (Dentistry)

- Suncrest Town Center – not on schedule for department to move. Small things are coming up. The new date for move in is September 1st. All 4 clinics (ortho, endo, pero, and prosthodontics) are moving to the new facility. There are also concerns with parking at the STC. There will be 230 faculty members and residents. As well as support people.

Stephanie adjourned the meeting at 2:10PM. Next meeting scheduled for October 24, 2013, at 1:30PM.

Old Business:

Stephanie Graham-Sims (Safety)

- Online Hazardous Waste Training Issues – Several HSC employees have expressed that they have had difficulty completing the new online hazardous waste training. There was also discussion as to reducing the score needed to pass in order to minimize the excessive length of time required to complete the training.
- Loading Dock – Compressed Gas Cylinders – Air Gas will only pick up used cylinder only after they have received a request via phone. 38 cylinders were recently removed from the loading dock that had been left there in anticipation that they were to be picked up, but no one had called in the pick-up.
- AFA – scheduled for completion on September 2nd.
- Dental School- working on moving to the Suncrest Town Center in August. The plan is to move entire dental school in ten years to a brand new state of the art facility. Fundraising is beginning and a design/hold processes is beginning.
- IPE Space is moving along – August completion date is planned for.
- New Employee Orientation training is being updated. HSC Safety Office is hoping to develop online training for the orientation.
- EMBRE – Stephanie will be providing laboratory safety training over the next couple weeks for summer student employees.
- Annual Reports and Performance Reviews will begin soon.

Ryan Bremar (Safety)

- Chemical inventories – including gas cylinders are due before July 1st
- Dr. Sundarum's lab – close out/clean out is taking place. Sent out e mail for anyone interested in items left in the lab for re-use on Friday, May 24, 2013.
- Fire Extinguishers – Have conducted a complete revamp of the fire extinguisher program. Have identified places that need fire extinguishers added. All are updated. If you see any that are not updated call Ryan at 304-293-4346. There will be monthly fire extinguisher inspections every month.

Frank Ali (OLAR)

- Mold was discovered as a result of the water leak in some OLAR offices – removing carpeting and going to tile flooring in some areas
- AFA is going well.

Matthew Fike (Research and Grad Education)

- No new business.

Beth O'Neil (Pathology)

- No new business

Lana Bunner (WVUH Safety)

- Working on re-routing labs.

Pat Callery (Pharmacy)

- Pete Gannon moving out of labs on ground floor. Repurposing labs. Some equipment will be send to surplus.

Stephanie Graham-Sims (Safety)

- No safety committee meetings during the summer. The next meeting will be scheduled in September. Stephanie wished everyone a nice and safe summer.