



**Health Sciences Center  
Safety Committee  
Meeting Notes**

**Thursday, May 22, 2014**

**1:30-2:30PM**

**Attended:**

- |                         |                                      |
|-------------------------|--------------------------------------|
| - Stephanie Graham-Sims | -April Cukic                         |
| - Mike Hughes           | -Travis Knuckles                     |
| - Kim Bryner            | -Nina Clovis                         |
| -Claudia EsParza-Vidal  | -Renal Bouchal                       |
|                         | -Beth O'Neil                         |
|                         | -Patrick Callery                     |
|                         | -Robyn Warbel                        |
|                         | -Darwin Maley                        |
|                         | -Frank Ali                           |
|                         | -Angela Lemmon (Recording Secretary) |

**New Business:**

Stephanie Graham-Sims (Safety)

- Meeting was called to order at 1:32PM.
- All student workers that receive a paycheck from WVU need to attend mandated training in person or take training online. There is Bloodborne Pathogens training May 23<sup>rd</sup>, 2014, at 11:00AM, in the War Room located in Maintenance Engineering. Also, there is Lab Safety Orientation training on May 29<sup>th</sup>, 2014, at 9:00AM, in Room 3129. Links to mandated training can be found on the HSC Safety Office webpage.
- The Animal Facility Annex is substantially complete. Training and commissioning is currently taking place.
- Elevator cable replacement went well without significant complaints or issues.

- There were a couple nuisance indoor air quality issues and flooding issues are currently being addressed in the Health Sciences Center. HSC Safety is providing support.
- There are Volunteer/Visitor/Minor waivers now available on the HSC Safety website. <http://www.hsc.wvu.edu/safety/Volunteer-Visitor-Minor-Waivers>
- Stephanie introduced Claudia EsParza-Vidal, Graduate Assistant in the HSC Safety Office, to the Safety Committee.
- The Emergency Response Plan will be updated/finalized after the new administrator positions at the HSC are filled.
- The WVU HSC Campus Chemical Hygiene Plan is being updated and reviewed.
- The HSC Safety Office is providing support to the AFA planning group.

#### Mike Hughes (Safety)

- Will be attending National Fire Protection (NFPA) 101 Life Safety training in June. Will be responsible for Fire and Life Safety issues/inquiries on the HSC Campus.

#### Kim Bryner (Safety)

- The laboratory audits are continuing.

#### Claudia EsParza-Vidal (Safety)

- She is currently working on identifying and compiling a list of all the P Waste and highly toxic chemicals from the chemical inventories. The list will be utilized to provide specific chemical information and training as well as waste minimization initiatives.

#### Frank Ali (OLAR)

- If all goes well the new AFA occupancy is scheduled for June 22, 2014. The moving of animals should occur at the end of July or early August. If anyone would like a tour of the facility they may contact Frank.
- A CUC inspection of OLAR went very well. Only very minor violations

#### Rena Bouchal (Pathology)

- There are still problems with items disappearing or being moved in their offices. Spoke to Housekeeping and they suggested contacting the University Police Department (UPD).
  - During April's meeting it was stated that the fire alarm is hard to hear in the Pathology hallway. Stephanie spoke to Steve Prince and let him know that there is an issue with the fire alarm not being heard by everyone. This issue has since been addressed and corrected.

### Pat Callery (Pharmacy)

- Asked Kim Bryner if an e mail has been sent out regarding Hazardous Waste on line training Hazardous. Kim stated that an e-mail has already been sent. Training is required every year. Attachments were sent with the emails that list all who took the training.
  - Stephanie stated that even if one person misses the training there could be a fine. CHOs should ensure all department is aware of issue. Express to the employee the urgency in taking this training.
  - Kim stated that the EHS website has been updated on their training section. The training section can be reviewed to determine who has taken the training and what date it was taken.

### Stephanie Graham-Sims (Safety)

- Reminder: No chemicals are to go down the drain unless the contents are found on the pre-approved list provided by EH&S. The list of the approved chemicals are on the Safety website.

The meeting concluded at 1:50PM. There will be no meetings during the summer. An e-mail will be sent out when the next meeting is scheduled.

### Old Business:

Meeting was called to order at 1:30PM on April 24, 2014.

### Stephanie Graham-Sims (Safety)

- Traffic pattern – Repaving will begin the week of April 28, 2014, for Ruby expansion. The roundabout entrance will open soon.
  - Lana Bunner added that the 3<sup>rd</sup> floor walkway from the hospital to the POC will no longer be in use after May 1, 2014.
- Students at the HSC were having difficulty finding coffee in the evenings. A Kureg coffee machine has been set up in front of the University Police Office. K-Cups can be purchased for \$1. A variety of coffee, tea and hot chocolate K-Cups are available.
- The North freight elevators replacement project is projected to be completed in December, 2014.
- The John Jones renovations are due to be completed in Fall of 2014. This will become a new Interprofessional education (IPE) space.
- Phase II of the IPE space on the North side is projected to be completed in the summer. The primary use of this space is educational purposes.
- The North elevators will be down on May 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup> for cable repairs.

- The large shredder by the loading dock is permanently down. It cannot be repaired. Large shredding jobs are to be done by an outside vendor.
- Stephanie met with the Drug Enforcement Agency (DEA) officials regarding faculty who are applying for licensure.

Travis Knuckles (School of Public Health)

- Everyone should understand proper storage of controlled substances.

Adrienne MacLeod (Radiation Safety)

- Radiation Safety is not moved into new space yet.
- The Nuclear Regulatory Committee did an inspection. Everything went well.

Kim Bryner (Safety)

- Lab audits continuing. LabCliq laboratory inspection software is working effectively and the HSC Safety office has received positive feedback. Pathology is next on the list for inspections. Kim stated she was appreciative to everyone who has returned their chemical inventories thus far.

Stephanie Graham-Sims (Safety)

- DEP inspections occurred on main and Evansdale campus. Anticipate they may possibly be here by or before July 1, 2014, but that is just a guess.
- Reminder to keep lids tight on containers
- Ensure chemicals and hazardous waste label properly.
- Turn in a list of all laboratory workers to Kim Bryner. Ensure they have taken hazardous waste training.
- Compare that list to the training list. We can be fined if lists are not the same.

Rena Bouchal (Pathology)

- Reminder about keeping valuables locked up. There were reports of someone going through their desks. Nothing was taken.

Beth O'Neill (Pathology)

- Received a concern from Pathology faculty member that the fire alarm was not heard their hallway. Facilities Management said fire alarms were working fine. Asked to check Pathology hallways as they cannot always hear fire alarm.
  - Stephanie stated that she will have someone check the fire alarms in their hallway to make sure they are working properly and can be heard.

Lana Bunner (WVUH)

- Construction at Ruby is ongoing. There will be a pharmaceutical waste program initiated and training program in May. Hope to be completed by June. Training will consist of how to properly dispose of expired products.

Nina Clovis (Orthopedics)

- The hallway by her office will be the only connector between the HSC North and HSC South. Other hallways will be closed off for SMS Center. This is a concern because of the material Orthopedics stores in the area.

Stephanie Graham Sims (Safety)

Meeting concluded at 2:06 PM. The next meeting will be held on May 22, 2014, at 1:30PM. This will be the last meeting until the Fall, 2014, semester