



**Health Sciences Center
Safety Committee
Meeting Notes**

Thursday, September 25, 2014

1:30-2:30PM

Attended:

- Stephanie Graham-Sims
- Mike Hughes
- Liesa Stiller
- Anna Crawford
- Pat Callery
- Beth O'Neil
- Lana Bunner
- Travis Knuckles
- Robyn Warbel
- Adrienne MacLeod

- Angela Lemmon (Recording Secretary)

New Business:

Stephanie Graham-Sims:

- Meeting called to order at 1:30PM.
- EH&S and the Institutional Biosafety Committee are currently interviewing candidates for the Biosafety Officer position.
- There was a fatality at HSC on September 19, 2014. The WVUHospital employee worked for the School of Dentistry and died of natural causes.
- There was also a patient fatality in Ruby parking lot. The patient died in their car on their way to receive cancer treatment therapy.
- Lighting was added to the area around the exterior of the AFA in order to improve visibility and security.
- BrickStreet WVU's workers comp provider is working with WVU and HSC Safety Office on cost saving measures regarding workers compensation. Issues to work out regarding state employees versus hospital employees and where injury occurred.

Mike Hughes:

- Fire extinguishers – the fire extinguishers that he planned to use for training have been used for other areas in the building. He will keep everyone posted as to additional training availability.
 - Stephanie Graham-Sims – EHS offers fire extinguisher training. If a department is interested they may be able to schedule training with the department.
- Currently putting NFPA related signs on doors. Also, adding stickers to fire extinguisher cabinets. Some cabinets were mislabeled.

Liesa Stiller:

- Attended DOT/IATA hazardous materials shipping training. If anyone has any questions regarding shipping of hazardous or bio-hazardous material check with she or Kim Bryner. We need to be in compliance. If not we could receive fines.

Travis Knuckles:

- School of Public Health offices have moved. Moving because of Simulation Center renovations.

Lana Bunner:

- Hospital Safety may be moving. Not sure where yet or the date of the move.
 - Beth O'Neil stated that Pathology is moving as well. Their offices may be moving to the Preate Building.
- Lana stated that they need to make sure guidelines are in place for the morgue and that guidelines are followed properly.

Pat Callery:

- Pharmacy museum clean out – They are down to two items that need cleaned out. Very complicated but successful and compliant clean out.

Anna Crawford:

- IPE – An alarm has been placed on the door in the space. Has helped with issue of door being propped open.
- Some of the study areas do not have furniture yet.
- Stephanie stated that she and Mike are working on signage near a door to the stacks from the main library.

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Stephanie Graham-Sims:

- Meeting was concluded at 2:00PM. The next meeting will be held on October 23, 2014, at 1:30PM.

Old Business:

Stephanie Graham-Sims (Safety)

- Meeting was called to order at 1:30PM.
- Introductions were made.
 - The HSC Safety Office partnered with the School of Dentistry and the School of Pharmacy in a pilot research project offering resource awareness and active shooter response training in conjunction with the University Police Department.
 - Pat Callery suggested that graduate students be asked to take the training as well.
 - Stephanie noted that they are hoping to expand the program campus-wide.
- Construction Update – John Jones and the labs in Biochemistry are completed. The John Jones rooms were renovated to meet the increasing needs for interprofessional education. The back side of the IPE space by the Library has also been renovated. The Simulation Center is the next big project.
 - Travis Knuckles asked when people will be moved due to the construction. Stephanie felt that it would happen soon.
- Traffic circle – It is completed for the time being.
- Smoking Policy – Please remind everyone that the campus is non-smoking.

Travis Knuckles (School of Public Health)

- Asked Kim Bryner if issue with controlled substances has been resolved. Kim stated that it has been resolved, but HSC is currently waiting for documentation that is being finalized now. Kim also reminded everyone to keep controlled substances in a locked place and mark expired if needed on the substances.
- Waste form- Travis asked Kim Bryner to send an email to all the CHO's regarding procedures for filling out the waste forms. He would like the CHO's to forward the email to anyone in their department that may need the information.

Kimberly Bryner (Safety)

- Expired drug disposal. Kim reminded everyone not to mix expired drugs with anything. Keep in original bottle. If it is mixed they have trouble identifying substance. Mark expired if needed.
- Mercury Policy – If departments need to use mercury containing devices, they should notify the Safety Department and they will do an assessment to make sure you have necessary clean up products. Otherwise all mercury containing devices should be disposed of properly via the online hazardous form. If there are questions, please contact Kim.
- P Chemicals – The HSC Safety Office has reviewed chemical inventories and assisting departments in evaluating their necessity. They have also provided education to departments regarding chemical storage. After the chemicals are disposed of Kim is asking for a new inventory list.

Pat Callery (Pharmacy)

- Pharmacy clean up. Should have been done on Tuesday, but not completed yet. Door has been left open and should be kept locked when no one is in the lab.

Adrienne MacLeod (Radiation Safety)

- Radiation Safety has into new office space. Currently, still busy with move.
- Inspections are coming up.
- Adrienne reminded everyone that if your department has x-ray devices they need to be registered with the state. Please call Radiation Safety for guidance and assistance. Everyone also needs to be kept up to date on disposing of x ray equipment.

Beth O'Neil (Pathology)

- At the beginning of August a College of America Pathology inspection was completed. There were no major issues.
- Morgue is rumored to be moved to the Preete Building, but that is just a rumor.

Lana Bunner (Hospital Safety-Ruby)

- There is a highly flammable chemical that the hospital has become aware of that is a hazardous chemical. It is used to remove glue from EEG leads. The hospital had a high hazardous waste pick up the chemical.
- Lana also stated that the hospital is using a new cleaner for cleaning and infection control. The chemical dries quicker and disinfects better than other chemicals.

Anna Crawford (HSC Library)

- IPE space. They were having issues on the first day of school with the door hardware at the IPE space. The hardware has been changed. May need to get an alarm on the door since they are being left open.

Mike Hughes (Safety)

- The HSC has fire extinguishers with Carbon Dioxide. He has to dispose of them. He may send out an invitation to people to see if they would like to practice using the fire extinguishers since they have to be dispose of anyway. This project is currently on hold. Will update the committee if it becomes available.

Stephanie Graham-Sims (Safety)

- The DEP was at WVU Engineering last week. They have been to the main campus, Ag Building, Engineering and the CAC. Their fiscal year ends in October so they could be here before October. Please remind everyone to remain vigilante and contact the Safety Office with issues or concerns.
- Meeting was concluded at 2:09 PM.
- The next Safety Committee Meeting is scheduled for Thursday, September 25, 2014.