



**Health Sciences Center
Safety Committee
Meeting Notes**

Thursday, October 23, 2014

1:30-2:30PM

Attended:

- Stephanie Graham-Sims
- Mike Hughes
- Kim Bryner
- Nina Clovis
- Pat Callery
- Beth O'Neil
- Kristen Daft
- Travis Knuckles
- Robyn Warbel
- Adrienne MacLeod

- Angela Lemmon (Recording Secretary)

New Business:

Stephanie Graham-Sims:

- Meeting called to order at 1:30PM.
- BrickStreet WVU's workers compensation provider is working with WVU EH&S, Medical Management, Risk Management and HSC Safety Office on cost saving measures regarding workers compensation. Issues being worked on are identifying state employees versus hospital employees and where injury occurred. WVU employees need to fill out a form within 24 hours of injury. Delay in returning this form can cost the University money. Medical Management can expedite the process of getting a doctor's appointment for the employee. Medical Management can be reached at (304) 293-HURT.
- EH&S is still offering a mercury thermometer swap out for new thermometers. Mercury containing thermometers are prohibited unless pre-approved by HSC Safety. If mercury containing devices are used, an appropriate spill kit is required.

Mike Hughes:

- Currently conducting fire door inspections. Some doors are not latching properly. Some of the handles are not working properly. Work orders have been made and many have been corrected thus far. Follow-up continues.
- Fire extinguisher inspections are now up to date. Compliance level.

Kim Bryner:

- Mike and Claudia are identifying old fire blankets in labs. They will be removed. If you have a fire blanket in your lab without a “Do Not Use” sticker on it, please contact the HSC Safety Office.
- HSC Safety is currently updating the laboratory close-out policy. If anyone is vacating a lab please let Kim Bryner know as early as possible.

Beth O’Neill:

- The morgue is moving to the Prete Building. Also the Molecular Lab is going to the Prete Building.

Travis Knuckles:

- The School of Public Health has moved. They are letting Facilities Management do the majority of their moving.
- Travis also asked to be added for EHS training.
- Asked Kim for help regarding shipping of Dry Ice.
- Safety Shower – needs to be done yearly. Kim stated he needs to put in a request with facilities. The specific safety shower discussed may need removed.

Kristen Daft:

- WVU will be due for an NRC inspection soon. Probably around December.

Nina Clovis:

- Part of Orthopedics are getting ready to move.

Pat Callery:

- Museum collection is done. All hazardous waste removed.

Stephanie Graham-Sims

- Meeting was concluded at 2:15. The next Safety Committee Meeting will not be held until January, 2015.

Old Business:

Stephanie Graham-Sims:

- Meeting called to order at 1:30PM.
- EH&S and the Institutional Biosafety Committee are currently interviewing candidates for the Biosafety Officer position.
- There was a fatality at HSC on September 19, 2014. The WVU Hospital employee worked for the School of Dentistry and died of natural causes.
- There was also a patient fatality in Ruby parking lot. The patient died in their car on their way to receive cancer treatment therapy.
- Lighting was added to the area around the exterior of the AFA in order to improve visibility and security.
- BrickStreet WVU's workers comp provider is working with WVU and HSC Safety Office on cost saving measures regarding workers compensation. Issues to work out regarding state employees versus hospital employees and where injury occurred.

Mike Hughes:

- Fire extinguishers – the fire extinguishers that he planned to use for training have been used for other areas in the building. He will keep everyone posted as to additional training availability.
 - Stephanie Graham-Sims – EHS offers fire extinguisher training. If a department is interested they may be able to schedule training with the department.
- Currently putting NFPA related signs on doors. Also, adding stickers to fire extinguisher cabinets. Some cabinets were mislabeled.

Liesa Stiller:

- Attended DOT/IATA hazardous materials shipping training. If anyone has any questions regarding shipping of hazardous or bio-hazardous material check with she or Kim Bryner. We need to be in compliance. If not we could receive fines.

Travis Knuckles:

- School of Public Health offices have moved. Moving because of Simulation Center renovations.

Lana Bunner:

- Hospital Safety may be moving. Not sure where yet or the date of the move.
 - Beth O'Neil stated that Pathology is moving as well. Their offices may be moving to the Preate Building.
- Lana stated that they need to make sure guidelines are in place for the morgue and that guidelines are followed properly.

Pat Callery:

- Pharmacy museum clean out – They are down to two items that need cleaned out. Very complicated but successful and compliant clean out.

Anna Crawford:

- IPE – An alarm has been placed on the door in the space. Has helped with issue of door being propped open.
- Some of the study areas do not have furniture yet.
- Stephanie stated that she and Mike are working on signage near a door to the stacks from the main library.

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Stephanie Graham-Sims:

- Meeting was concluded at 2:00PM. The next meeting will be held on October 23, 2014, at 1:30PM.