Health Sciences Center
Safety Committee
Meeting Notes

Thursday, January 22, 2015

1:30-2:30PM

Attended:
- Stephanie Graham-Sims
- Mike Hughes
- Kim Bryner
- Alexandra Elliott

- Barbara Foster
- Robyn Warbel
- Brad Fansler
- Frank Ali

- Angela Lemmon (Recording Secretary)

New Business:

Stephanie Graham-Sims:
- Meeting called to order at 1:30PM.
- On February 18, 2015, the FBI will be at the Health Sciences Center to conduct a site visit of the AFA and meet with campus emergency response leaders. Stephanie is coordinating the visit.
  - Frank stated that they should be moving on March 1st, 2015. The decon on the HCA labs are to take place in February.
  - Meeting was postponed due to a one of the agent’s paternity leave and will be rescheduled upon his return.
- Claudia, from the HSC Safety Office, has been working on a Chemical Fact Sheet for highly toxic chemicals found on the HSC Campus. She will be distributing them to each lab utilizing the chemical. This will eventually be on our web site as well.
- Safety Office has been gathering training records for the DEP/EPA required Hazardous Waste Training. Department Chairs and Deans were provide the lists.
- DEP/EPA required Hazardous Waste Training was converted and is now up and running on SOLE.
- Stephanie is partnering with the DEA and coordinating a controlled substances...
training session. There will be a resource page on the Safety web site she is developing as well. The DEA will provide training on Controlled Substances Thursday, March 12, 2015 at 3:00-4:30 Room: 1905 WVU HSC (Learning Center).

Barbara Foster:

- Introduction. She is a CHO in Chemistry. She also serves as the College of Arts and Sciences safety officer. She distributed GHS Pictograms cards to the committee. Barbara stated that if anyone needs her assistance to contact her.

Alexandra Elliott:

- Introductions. Alexandra is the Biosafety Officer at EH&S. Her office is in the Safety Office/Health Sciences Center.

Kim Bryner:

- EPA/OSHA training will take place on January 27, 2015. Kim sent an e-mail to the departmental CHO’s to let them know that they will be responsible for adding/deleting names from their training lists.
- Chemical inventories are due on April 15, 2015.

Frank Ali:

- The morgue will be moving to the Prete Building in approximately two years. Also, he asked if the garage area by the loading dock could be kept as it is currently.
- He also stated there have been two worker comp issues in OLAR. Two falls.

Brad Fansler:

- Working through transition period with Dean and Interim Dean in the School of Dentistry

Stephanie Graham-Sims

- Meeting was concluded at 2:00PM. The next Safety Committee Meeting will be held on February 26, 2015.

Old Business:

Stephanie Graham-Sims:

- Meeting called to order at 1:30PM.
- BrickStreet WVU’s workers compensation provider is working with WVU EH&S, Medical Management, Risk Management and HSC Safety Office on cost saving measures regarding workers compensation. Issues being worked on are identifying state employees versus hospital employees and where injury occurred. WVU employees need to fill out a form within 24
hours of injury. Delay in returning this form can cost the University money. Medical Management can expedite the process of getting a doctor’s appointment for the employee. Medical Management can be reached at (304) 293-HURT.

- EH&S is still offering a mercury thermometer swap out for new thermometers. Mercury containing thermometers are prohibited unless pre-approved by HSC Safety. If mercury containing devises are used, an appropriate spill kit is required.

Mike Hughes:
- Currently conducting ire door inspections. Some doors are not latching properly. Some of the handles are not working properly. Work orders have been made and many have been corrected thus far. Follow-up continues.
- Fire extinguisher inspections are now up to date. Compliance level.

Kim Bryner:
- Mike and Claudia are identifying old fire blankets in labs. They will be removed. If you have a fire blanket in your lab without a “Do Not Use” sticker on it, please contact the HSC Safety Office.
- HSC Safety is currently updating the laboratory close-out policy. If anyone is vacating a lab please let Kim Bryner know as early as possible.

Beth O’Neill:
- The morgue is moving to the Prete Building. Also the Molecular Lab is going to the Prete Building.

Travis Knuckles:
- The School of Public Health has moved. They are letting Facilities Management do the majority of their moving.
- Travis also asked to be added for EHS training.
- Asked Kim for help regarding shipping of Dry Ice.
- Safety Shower – needs to be done yearly. Kim stated he needs to put in a request with facilities. The specific safety shower discussed may need removed.

Kristen Daft:
- WVU will be due for an NRC inspection soon. Probably around December.

Nina Clovis:
- Part of Orthopedics are getting ready to move.
Pat Callery:
- Museum collection is done. All hazardous waste removed.

Stephanie Graham-Sims
- Meeting was concluded at 2:15. The next Safety Committee Meeting will not be held until January, 2015.