**West Virginia University Health Sciences Center**

**IPE Steering Committee Meeting**

**MINUTES**

**April 22, 2015 - 2:30 PM**

**HSC ADMINISTRATIVE CONFERENCE ROOM**

Those attending:

Rachel Abraham, MD, MPH, Director, Workforce Development and Extended Learning, School of Public Health

Stephen Alway, PhD, FACSM, Professor and Chair of Exercise Physiology

Amy Burt MOT, OTR/L, Assistant Professor, Occupational Therapy

Christina DeBiase, MA, EdD, Associate Dan for Academic Affairs, School of Dentistry

Rashida Khakoo, MD, MACP, Professor and Section Chief, School of Medicine

Michael Mueller, Student, School of Medicine

Ralph Utzman, PT, MPH, PhD, Associate Professor and Academic Coordinator of Clinic Education

Louise Veselicky, DDS, MDS, Associate Vice President, Academic Affairs, HSC

April Vestal, MPH, Associate Director, Institute for Community and Rural Health

and

Georgia Narsavage, Director, Office of InterProfessional Education

Those unable to attend:

Charles (Chuck) Coole, BA, Grant Education Coordinator, IPE

Scott Cottrell, EDD, Associate Dean, Student Services, School of Medicine

Rebecca (Becky) Kromar, RN, DNP, MBA, School of Nursing

Mary Beth Mandich, PT, PhD, Associate Dean, Professional Programs, School of Medicine and Chair, Physical Therapy

Kari Sand-Jecklin, EdD, RN, AHN-BC, Director of BSN Programs, School of Nursing

Mary Stamatakis, PHARMD, Assistant Dean for Academic Affairs, School of Pharmacy

Travis White, PharmD, BCACP, Clinical Assistant Professor, School of Pharmacy

David Wilks, MD, Professor, School of Medicine

**OPENING OF MEETING**

Dr. Narsavage opened the meeting at 2:30 pm and asked for any changes or additions to the Minutes of March 18, 2015. There being none, the Minutes were approved.

**Update on IPE Office Activities**

**IPE Speaker Series**

Rachael Abraham announced that the IPE Speaker Series has been postponed due to the unavailability of two of the planned speakers for Spring. The program will start up again in August 2015. Updates for times, dates and location of the IPE Speaker Series will be posted on the IPE Website, as well as in the campus e-newsletters.

**Faculty Development Workshop**

The “Communicating Science and Health: An InterProfessional Workshop for Faculty” which was scheduled for April 10, 2015 to be presented by the Alan Aldi Center for Communicating Sciences (Stoneybrook University, NY), was rescheduled to October 23, 2015. It was also announced that the IPE Communication Team will attend the Alan Aldi Center for Communicating Science Summer Workshop.

**Macy Grant Development**

Dr. Narsavage reported that the Macy Foundation President’s Grant Request has been denied. No reason in e-mail from Mary Lynn Ulch – WVU Foundation. Dr. Narsavage will follow up with her.

**SEI Sole Survey**

The results for the SEI Sole Survey are attached to the Minutes. It was reported that the response rate was excellent, positive as well as negative points were discussed, teamwork and communication were main focal points as areas that should be revised, and students recognized their roles and what can be accomplished to support safe, quality care in their own profession as well as other health professions.

**Abstracts for NAP and IPEC**

It was announced that the Abstracts for the National Academies of Practice and the IPE Consortium meetings have been accepted and will be published; have been encouraged to submit a full article on “train the trainer.”

**UPDATE ON BENEDUM COMMUNITY-BASED CARE GRANT RFP DISTRIBUTION**

Dr. Narsavage announced that Dr. Lauri Andress has been approved to extend her $9,985.60 sub-grant to support faculty/student/community partnerships until December 1, 2015. This project, submitted with co-director, Cindy Fitch, titled “Assessing the Capacity for Active Living and Healthy Eating” will add several objectives that justify the extension.

Dr. Narsavage reminded the committee that there are two more Benedum Community Based Care Grant Awards available by the deadline of June 30, 2015. She asked that members communicate the availability of this grant to their peers.

**STUDENT INVOLVEMENT**

Medical student and committee member, Michael Mueller, has received approval for IHI for a chapter at WVU Health Sciences. Discussion was held on obtaining additional future student leadership for the organization and various venues to make the organization known throughout campus. Dr. Narsavage thanked him, along with Dr. Lillian Smith, for their efforts in this accomplishment.

**PLANNING FOR FACULTY DEVELOPMENT**

The following Faculty Development events were announced:

April 19-May 1: IPEC on Population Health with team members: Amy Funk, Lillian Smith, Janet Hunt, Lew Halloway, and Georgia Narsavage. The current goal based on IPEC’s population health topic is a plan to integrate the School of Public Health students.

April 23-23 Duke University Team STEPPS Training: Team Susan Pinto (SoN), Chuck Coole (IPE) and Georgia Narsavage (IPE).

Dr. Narsavage stated that the Schools of Pharmacy and Dentistry are encourage to participate in Team STEPPS faculty training for Fall – possibly Melanie Fisher for the next session; plus Ashley Clark and Gina Bough; Liz Cohen may be able to attend as had to cancel for April.

June 8-12 StonyBrook University Summer Institute on Communicating Science T-T-T; Team: Diana Knott Martinelli, PhD, Associate Dena and Widmeyer Professor in Public Relations, Reed College of Medica. This session involves development of communication session for our students. Please alert Dr. Narsavage if anyone else would be able to attend.

**UPDATE ON PLANNING FOR SPRING 2015 SESSION USING TEAM-STEPPS/ROOT CAUSE ANALYSIS**

Discussion was held regarding the rental of the WVU Alumni Center at a cost of approximately $10,000, for the Spring Session of TeamSTEPPS/Root Cause Analysis. Although this venue was favorable when last used, it is extremely costly (~$1250). One suggestion is to use the IPE class rooms, HSC North 1909 and Fukushima Auditorium linking them for a 30-45 minute topical presentation and then break out into separate conference rooms, followed by returning to the linked rooms for reflection. Cost would be considerably lower for this alternative (~$3500). Options will be researched further with follow up at the next scheduled meeting.

**CALENDAR CONFIRMATION FOR 2015-16**

Dr. Narsavage announced the following confirmed dates for 2015-2016:

Monday, September 21, 2015 – 4:00 pm – Professional Roles

Monday, November 2, 2015 – 4:00 pm – Teamwork

Monday, February 8, 2016 – 4:30 pm – Communication

Monday, March 24, 2016 – 4:30 pm – Quality and Safety

Noted was the potential of an Ethic focus, presented by Dr. Carl Grey.

**ADJOURNMENT**

The meeting was adjourned at 3:30 p.m. The next scheduled meeting for the IPE Steering Committee is Wednesday, May 28, 2015 at 2:30 p.m. in the HSC Administrative Conference Room.