**NEONATAL TELEMEDICINE CONSULTATION INTEGRATED INTO THE REQUEST FOR THE TRANSPORT OF A CRITICALLY SICK INFANT AT WVU CHILDREN’S HOSPITAL.**

**Steps**

**1. Call for transport**

1. Referring physician calls   MEDCOM for the transport request using 1-855-WVU-Kids
2. MEDCOM connects the call to Medical control physician and Transport team.
3. Transport is activated and transport team is on its way to the referring facility
4. Need for the Teleconsultation in stabilizing infant while transport team is on its way is determined by the referring physician.
5. Have the parents sign the Consent from
6. Cameras at both ends are adjusted to have better view of the infant
7. Image grid if available is opened and logged in at both ends to view X- rays.
8. Teleconsultation will be initiated

**2. Documents needed for Teleconsultation**

   *Fax following document to WVU NICU: 304-598-4774*

1. Infant’s birth hospital face sheet with insurance information.
2. [Consent for Telemedicine Consult](http://www.hsc.wvu.edu/telemedicine/MediaLibraries/ITS-Telemedicine/Images/Forms/MDTV-Telemedicine-Consent-Form-2011-%282%29.pdf).

**4.  Log and Documentation of the consultation**

1. Complete the [Telemedicine Consultation Log Form](http://www.hsc.wvu.edu/telemedicine/MediaLibraries/ITS-Telemedicine/Images/Forms/Telemedicine-Consultation-Log-Form.docx)
2. Return to the Office of MDTV via fax or email

            Fax: 304-293-8565

            Email:cbarnes@hsc.wvu.edu

III Total time of face – to – face consultation is noted and documented in the transport procedure note.

Document in the procedure note if meP had a chance to speak with parents of the infant at the referring facility