**West Virginia University Health Sciences Center**

**IPE Steering Committee Meeting**

**MINUTES**

**May 27, 2015 - 2:30 PM**

**HSC ADMINISTRATIVE CONFERENCE ROOM**

Those attending:

Rachel Abraham, MD, MPH, Director, Workforce Development and Extended Learning, School of Public Health

Amy Burt MOT, OTR/L, Assistant Professor, Occupational Therapy

Scott Cottrell, EDD, Associate Dean, Student Services, School of Medicine

Christina DeBiase, MA, EdD, Associate Dan for Academic Affairs, School of Dentistry

Rebecca (Becky) Kromar, RN, DNP, MBA, School of Nursing

Kari Sand-Jecklin, EdD, RN, AHN-BC, Director of BSN Programs, School of Nursing

Mary Stamatakis, PHARMD, Assistant Dean for Academic Affairs, School of Pharmacy

Ralph Utzman, PT, MPH, PhD, Associate Professor and Academic Coordinator of Clinic Education Louise Veselicky, DDS, MDS, Associate Vice President, Academic Affairs, HSC

Travis White, PharmD, BCACP, Clinical Assistant Professor, School of Pharmacy

David Wilks, MD, Professor, School of Medicine

 and

Georgia Narsavage, Director, Office of InterProfessional Education

Those unable to attend:

Stephen Alway, PhD, FACSM, Professor and Chair of Exercise Physiology

Charles (Chuck) Coole, BA, Grant Education Coordinator, IPE

Rashida Khakoo, MD, MACP, Professor and Section Chief, School of Medicine

Mary Beth Mandich, PT, PhD, Associate Dean, Professional Programs, School of Medicine and Chair, Physical Therapy

Michael Mueller, Student, School of Medicine

April Vestal, MPH, Associate Director, Institute for Community and Rural Health

**OPENING OF MEETING**

Dr. Narsavage opened the meeting at 2:30 pm and asked for any changes or additions to the Minutes of April 22, 2015. There being none, the Minutes were approved.

**UPDATE ON IPE OFFICE ACTIVITIES**

**IPE Speaker Series**

Rachael Abraham announced that the IPE Speaker Series will start up again beginning with the second Wednesday in September 2015. She also stated that updates for the specific dates and location will be posted on the IPE Website, as well as in the campus e-newsletters. The first session being planned is on The functionality and utility of the EHRs across the healthcare spectrum” with Sam Cotton, Marianne Downs and Amy Funk.

**Faculty Development Workshop**

Dr. Narsavage and Diana Martinelli will attend the Alan Alda Center for Communicating Sciences June 8 to 11, 2015. A report on their experience will be provided at the June meeting.

**SEI SOLE SURVEY RESULTS**

Dr. Narsavage reported that the SEI SOLE survey results were sent to faculty along with thank you letters for their participation.

**IPEC POPULATION HEALTH**

Dr. Narsavage reported that she attended the IPEC on Population Health on April 29 – May 1, 2015; along with Amy Funk, Lillian Smith, Janet Hunt, and Lew Halloway (NEWV AHEC). The goal changed to preparation of a CE session for faculty on Population Health. The team will meet in June to continue planning for a one hour CE in December 2015.

**TeamSTEPPS Training**

Dr. Narsavage reported that she attended Duke University TeamSTEPPS Training on April 23-24, 2015 with Susan Pinto (SoN) and Chuck Coole (IPE). The program was well done and we would like other teams to attend for next year. She will send out a link regarding this program to all committee members and encourages members to attend – all sites are booked through August 2015 – new dates have not yet been provided – registration will close quickly so we need names and availability. It is recommended that the Schools of Pharmacy and Dentistry participate in TeamSTEPPS faculty training for Fall Sessions 2015. Possible training leaders are Liz Cohen, Ashley Clark and or Gina Bough. Dr. Narsavage will email members with information regarding outreach of faculty to participate in this training .

<https://www.onlineregistrationcenter.com/registerlist.asp?m=347&p=19&mp=1>

**UPDATE ON BENEDUM COMMUNITY-BASED CARE GRANT RFP DISTRIBUTION**

Dr. Narsavage announced the awarding of two Benedum Grants:

Drs. Laurie Andress and Lesley Cottrell entitled “Using EMS Resources to Reduce Re-Hospitalizations” will be funded in the amount of $10,000 with a start date of June 22, 2015.

Amy Kurowski-Burt and Mr. J. Chris Haddox of the Davis College of Agriculture, entitled “Environmental Impacts on Healthcare Participation in Rural Communities,” in partnership with “The Center for Excellence in Disabilities” will be funded in the amount of $10,000 with a start date of June 22, 2015.

Dr. Narsavage reminded the committee that the deadline for the Benedum Community-Based Care Grant awards is June 30, 2015. She asked that members communicate the availability of this grant to their peers.

**PLANNING FOR FACULTY DEVELOPMENT**

Training dates are needed for 2015-2016. Suggested dates are August 14/20/21 and December 11/14. Past facilitators will be asked to confirm for next year and select training dates.

**PLANNING FOR SPRING 2016 SESSION USING TEAM-STEPPS/ROOT CAUSE ANALYSIS**

Dr. Narsavage initiated a discussion regarding the TeamSTEPPS/RCA session for students. She reviewed the expenses for the Spring 2015 session which was held at the WVU Erickson Alumni Center at a cost of $12,000. Session in the HSC cost approximately $4000. Discussion included using WVU HSC Classrooms and Conference Rooms for integrated sessions and as well as breakout sessions in school/department conference rooms along with connected (MDTV) for Fukushima Auditorium, IPE classrooms HSC 2nd floor, and 1909 for future sessions for a much more reasonable cost. We will plan to use intro speaker (30 min) in linked IPE, 1909, Fukushima – then 1 to 1.5 hour for team work in conference rooms – then return to linked rooms for reflection.

**SOLE SURVEY PLANNING**

Due to late distribution there were only 20 completed surveys. The short answer (500 words) question with the attached grading rubric will be reviewed by faculty participation in the IPE sessions. The question was as follows:

How could what you learned during the 4 IPE sessions influence patient care:

Please address the 4 sessions (Professional Roles/Teamwork/Communication/Quality & Safety) in your response and limit it to 500 words.

**CALENDAR REVIEW FOR 2015-16**

The following confirmed dates and planning teams were discussed 2015-2016:

Monday, September 21, 2015 at 4:00 pm:

“Professional Roles” - Speed Networking - Planning Team: Louise Veselicky, Christina DeBiase & Rachel Abraham

Monday, November 2, 2015 at 4:00 pm:

“Teamwork”- Format TBD – Ralph Utzman, Travis White & Chuck Coole

Monday, February 8, 2016 at 4:30 pm:

“Communication” - TeamSTEPPS - Planning Team: Becky Kromar, Amy Burt, Georgia Narsavage, & Diana Martinelli (Reed School of Media)

Monday, March 4, 2016 at 4:30 pm:

“Quality and Safety” – Chuck Coole, Bill Tullock, Becky Kromar, & Susan Pinto

Dr. Narsavage is trying to arrange another meeting with Dr. Carl Grey regarding potential sessions on Ethics to incorporate into the program for 2015 or 2016.

**ADJOURNMENT**

The meeting was adjourned at 3:30 p.m. The next scheduled meeting for the IPE Steering Committee is Tuesday, June 30, 2015 at 2:30 p.m. in the HSC Administrative Conference Room with the IPE Advisory Committee.