OFFICE OF RESEARCH AND GRADUATE EDUCATION
ROBERT C. BYRD HEALTH SCIENCES CENTER

APPLICATION FOR TRANSFER OF GRADUATE CREDIT TO WEST VIRGINIA UNIVERSITY

Credit earned at other institutions of higher education can only be applied toward graduate degrees at WVU if the institution is accredited at the graduate level. The maximum transfer credit permitted is 12 semester hours. The student is responsible for having an official transcript sent to the Office of the University Registrar. Please attach a copy of your transcript to this form.

TO BE COMPLETED BY THE STUDENT (If bringing credit from more than one institution, fill out a separate form for each)

Student Name: _____ WVUID#: _____

Name of Transfer Institution: _____

Address of Institution: _____

COURSE(S) TO BE TRANSFERRED

Department & Course #	Course Title	Credit Hours	Equivalent WVU Courses (Subject Code & Course #)	Semester & Year Completed

As the Chair or designate of this student's graduate program, I approve the use of the above course(s) to fulfill requirements for a graduate degree.

To be completed by School/Dept:

_____ _____
(Signature of Chair/Designee) (Date)

_____
(Type or Print Name)

_____
(School/Department)

To Be Completed By HSCGP Office:

❑ Approved ❑ Rejected

_____ _____
(Signature of HSCGP Designee) (Date)

Note: *Once committee and/or program director signatures (if applicable) have been obtained, please make one copy of this form for the student's personal records, one copy for student's mentor (where applicable), and one copy for the program director prior to submitting to the Office of Research and Graduate Education. A final copy will be placed in the student's file in their graduate program's office and in the Office of Research and Graduate Education once all signatures have been obtained.*

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