**West Virginia University Health Sciences Center**

**IPE Advisory Committee Meeting**

**MINUTES**

**March 7, 2014 – 2:00 pm**

**IPE Advisory Committee**

Those attending:

Fred Minnear, PhD, Assistant Vice President for Graduate Education, School of Medicine

Tracie Ringler, CPMRC Co-Coordinator

Sarah Woodrum, Chief Administrative Officer & Senior Associate Dean, School of Medicine

Rachel Abraham, MD, MPH, Director, Workforce Development and Extended Learning

School of Public Health

Kari Sandjecklin, PhD, RN, Vice-Chair, Teaching Track, School of Nursing

Georgia Narsavage, PhD, RN, Director, Office of Interprofessional Education

On phone:

Kathleen Bors, MD, Assistant Dean of Student Services, Charleston Division

Cynthia Clarkson, MD, Preston County Pediatric & Internal Medicine

Heather Tarantino, MD, Assistant Professor, Internal Medicine Clerkship Director Charleston Division

Kim Tieman, Program Officer, Claude Worthington Benedum Foundation

Robert Walker, MD, Vice Chancellor for Health Sciences, WV Higher Education Policy Commission

Unable to Attend:

Jeffrey Coben, MD, Interim Dean, School of Public Health

David Felton, DDS, MS, Dean, School of Dentistry

Lew Holloway, MS, CHES, Executive Director NWVRHEC

Jeannie Sperry, PhD, Associate Professor School of Medicine

Rose Cannarella-Lorenzetti, MD, MPH, Associate Dean for Student Services,

Charleston Division

Pat Chase, PhD, Dean, School of Pharmacy

Arthur Ross, MD, MBA, Dean, School of Medicine

Lya Michele Stroupe, Manager, Nursing Research & Professional Development, School of Nursing

Lauri Andress, PhD, JD, Assistant Dean for Public Health Practice and Workforce Development, School of Public Health

Scott Cottrell, EDD, Associate Dean, Student Services, School of Medicine

Christina DeBiase, MA, EDD, Associate Dan for Academic Affairs, School of Dentistry

Rashida Khakoo, MD, MACP, Professor and Section Chief, School of Medicine

Mary Beth Mandich, PT, PHD, Associate Dean, Professional Programs, School of Medicine and Chair, Physical Therapy

Rebecca Kromar, School of Nursing

Michael Mueller, Student, School of Medicine

Mary Stamatakis, PHARMD, Assistant Dean for Academic Affairs, School of Pharmacy

Travis White, Clinical Assistant Professor, School of Pharmacy

David Wilks, MD, Professor, School of Medicine

April Vestal, MPH, Associate Director, Institute for Community and Rural Health

WELCOME AND APPROVAL OF MINUTES – December 17, 2013

Georgia Narsavage, Director for the Office of Interpersonal Education at the West Virginia University Health Sciences Center, opened the meeting at 2:00 p.m. and welcomed those who joined the meeting by phone. Dr. Narsavage asked for any changes or additions to the Minutes of December 17, 2013. There being none, the Minutes were approved.

BENEDUM COMMUNITY-BASED CARE GRANT Request For Proposal (RFP) DISTRIBUTION

Dr. Narsavage presented a revised copy of Claude Worthington Benedum Foundation funded

“Community-Based Care” Project Grants Request for Proposals document (attached) for the committee members to review. This proposal added a focus on “Social Determinants of Health” to a Community-based care IPE project RFP which is being distributed on e-news for the HSC and WVU. She asked committee members for suggestions for posting the RFP information throughout the Health Sciences community in Charleston and other off campus sites. It was noted that this endeavor should be widely shared and will be distributed to students via school list serves.

IPE STRATEGIC PLAN

Dr. Narsavage presented a copy of the draft IPE Strategic Plan that was reviewed at the IPE Steering Committee meeting. She has met with Ms. Leslie Miele, Associate VP for Institutional Planning & Program Development at the Health Sciences Center who has assisted with the formation of this plan as directed by the Chancellor. This plan will be helpful to identify ways in which all can become more involved in the IPE Program. She noted that the IPE Steering Committee reviewed and revised the plan to better clarify each goal. A minor type left out the addition of “learners” after students in the measures of success under Goal 2. No further changes were suggested and the plan is accepted. The finalized Strategic Plan (see attached) will be presented to Ms. Miele and included with minutes for both IPE Advisory committee and IPE Steering committee.

IPE WEBSITE

Dr. Narsavage noted that she has been meeting with Mr. Tim Povenski regarding the development of an IPE Website. She is hopeful that the website will be up and running very soon.

FACULTY WORKSHOP APRIL 30, 2014

Dr. Narsavage announced that a “Save the Date” (attached) flyer has been prepared and distributed via e-news by Dr. Rachel Abraham who is leading the planning for the IPE Appalachia Faculty Workshop at the WVU Erickson Alumni Center. Dr. Abraham asked members to distribute the flyer to colleagues from other schools in the Pennsylvania, Ohio, and West Virginia areas. A registration link will soon be available for easy registration.

DISCUSSION OF IPE FOR WV

Members of the Advisory Committee, which includes the IPE Steering Committee members, discussed various ways to connect with community health sites for a more hands on approach for students in the WVU IPE Program including: schools offering health professional curriculums throughout WV; hospital medical staff as well as faculty; the WV rural scholars program students; and continuation of the pilot seminar sessions already in place.

Adjournment

Dr. Narsavage thanked all members for attending today’s meeting and adjourned at 2:56 p.m.