**West Virginia University Health Sciences Center**

**IPE Steering and Committees Meeting**

**MINUTES**

**February 19, 2015 – 1:00 PM**

**HSC ADMINISTRATIVE CONFERENCE ROOM**

Those attending:

Rachel Abraham, MD, MPH, Assistant Professor, School of Public Health

Charles (Chuck) Coole, BA, Project Coordinator, IPE

Christina DeBiase, MA, EdD, Associate Dean for Academic Affairs, School of Dentistry

Georgia Narsavage, Director, Office of Inter-Professional Education

Stephen Alway, PhD, FACSM, Professor and Chair of Exercise Physiology

Scott Cottrell, EDD, Associate Dean, Student Services, School of Medicine

Louise Veselicky, DDS, MDS, Associate Vice President, Academic Affairs, HSC

Rashida Khakoo, MD, MACP, Professor and Section Chief, School of Medicine

Kari Sand-Jecklin, EdD, RN, AHN-BC, Director, BSN Programs, Nursing (by phone)

Kathleen Bors, MD, Assistant Dean of Student Services, Charleston Division (by phone)

Nick Young, MD, Simulation coordinator, Charleston Division (by phone)

Steering Committee unable to attend:

Michael Mueller, Student, School of Medicine

Lillian Smith, DRPH, Int Assoc Dean for Academic Affairs and Community Engagement

David Wilks, MD, Professor, School of Medicine

Mary Stamatakis, PHARMD, Assistant Dean for Academic Affairs, School of Pharmacy

Amy Burt MOT, OTR/L, Assistant Professor, Occupational Therapy

Travis White, PharmD, BCACP, Clinical Assistant Professor, School of Pharmacy

April Vestal, MPH, Associate Director, Institute for Community and Rural Health

Rebecca (Becky) Kromar, RN, DNP, MBA, School of Nursing

Ralph Utzman, PT, MPH, PhD, Associate Professor and Academic Coordinator WVU PT

Mary Beth Mandich, PT, PhD, Associate Dean, Professional Programs, WVU HSC

Pat Chase, PhD, Professor and leader of My First Patient

**OPENING OF MEETING**

Dr. Narsavage opened the meeting at 1:00 pm and asked for any changes or additions to the Minutes of January 15, 2016 steering committees meeting. Correction of the spelling for Kayla Hudimac was noted. There were no other changes made and the minutes were approved and submitted.

**Update on IPE Office Activities**

**IPE Speaker Series**

The dates and location of the HSC IPE Speaker Series will be updated and posted on the IPE Website, as well as in the campus e-newsletters. Dr. Abraham updated the group on the IPE meeting dates and times. The next IPE presentation is on February 24, 2016 at 11:30am in room 3129. Dr. Michael McCauley (SPH) with co-director, Dr. Geah Pressgrove, WVU Reed College of Media, will present on their Benedum sub-grant project titled “Southern West Virginia Lifestyle Project (SWVL). On April 27, 2016, at 11:30am in room 3127, Trisha Petite (SON) and Kayla Hudimac (Dental Student) will present on the project in which they participated: Dr. Neuman’s Benedum sub-grant on “Oral Cancer Screenings for the Underserved Population in Our Community”. Chuck Coole has posted the Electronic Health Record presented on December 8, 2016 on the IPE website. Dr. Narsavage is hoping that all Benedum sub-grant recipients can present at least once for the speaker series and discuss their experiences as a team.

**DISCUSSION OF “Teamwork” Lessons Learned by Profession**

Chuck Coole updated the committee on “Teamwork” Lessons Learned. He compiled the “lessons learned” student feedback for the house of cards teamwork activity and the students often used the word “communication” in their responses: The word count of the word “communication” for Lesson Learned #1 (What do you think are keys to making a good team?) is 237 times in 509 records. For the third session on Communication he noted that the evaluation forms had the students’ reflections on a problem and were able to “act it out” identifying TeamSTEPPS aids; students reported highly related information and enjoyed the scenarios. Faculty facilitators reported that, when creating simulations the students used their personal experiences for the scenarios. They noted that the shared vision (tapping exercise) and the non-verbal (emotion) exercises were best done in the larger groups; the activities really worked for the students. Dr Narsavage said that Diana Martinelli is working to get media students to complete a video “Man on the Street” to show the challenges of understanding medical terminology - it may also be a good activity to add to the Communication session.

**DISCUSSION OF CE EVALUATION – Communicating Science and Health: An InterProfessional Workshop for Faculty**

The CE evaluation was sent out by email. There was discussion about whether we continue in the fall or spring with a Faculty Workshop. Dr. Rachel Abraham thinks that we should and suggests that we focus on the scholarship of IPE. Committee members then discussed that we need to look at additional resources on how to help the faculty in the Oral Health, HIV care in different departments, etc. The question was raised: Can we partner with CTSI? If so, we could promote more scholarships and publications among our faculty. The SOM has a faculty expectation of promoting scholarship within 3-5 years of hiring. SOD has no specific scholarship mandate – however they use the Distinguish Teacher eligibility rules to assess performance. We will discuss this further at our next meeting. Academic deans are asked to consider what topic would be most helpful for a workshop for faculty.

Dr. Narsavage noted that the Alda Center has decided not to hold their workshop designed to help programs train faculty this summer – they will instead offer two “boot camps” to train individual faculty members in their methods of communicating science. They expect to offer the workshop again in January 2017. We will follow up with the faculty who had indicated interest in attending and see if January is a possibility.

**IPEC ON QUALITY AND SAFETY**

 We are confirmed to attend IPEC on May 4-6, 2016 – the team will be Mary Fanning (RN/WVUH), Jeff Goode (PT/CAMC), Travis White (SOP), Christy Barnhart (SON), and Georgia Narsavage (IPE). They will prepare a 1 hour CE session on IPE Quality and Safety that can be used for clinicians in WVU and WVUH – it will be presented first at the facilitator training in August 2016.

**UPDATE: 2015-2015 SESSIONS ADDING TEAM-STEPPS content**

**Monday, March 14, 2016 at 4:30 pm:**

**“Quality and Safety” – Same video/ RCA** Root Cause Analysis –

“Quality and Safety” – Same format as last year with Root Cause Analysis and more information on using TeamSTEPPS –Guest speaker will be Dr. Jeff Goode from CAMC

Planning Team: Chuck Coole, Bill Tullock, Becky Kromar, & Susan Pinto

TeamSTEPPS CUS and Two-challenge rule (DESC) pp. 16, 17, and 18.

Dr. Stephen Always will encourage the Exercise Physiology students to participate in the upcoming session, since it is no longer tied to a course – attendance cannot be mandated. Georgia Narsavage asked the committee for feedback as to how we can motivate the students to attend this last session. We would like to remove students who have left WVU or have graduated from the team list. Lori Sherlock has all the interns’ paperwork and can be contacted to get names.

**WRAP UP**

**Sept 19, 2016; October 17, 2016; February 6, 2017 and March 20, 2017 will be the dates for the sessions next year.** We expect to have an additional 80 students bringing total to about 640 – perhaps in 90 teams – we will need about 4 more faculty facilitators.

Implementation of an IPE week (Humanism week?) was discussed. Another idea was for a Writing Workshop on a regular basis to publish our work. Discussion of an IPE summer institute to accompany the Faculty Scholarship week – perhaps with the School of Osteopathic Medicine and/or Marshall University.

No one was available to provide an update on My First Patient.

Georgia Narsavage asked that the committee review the Strategic Plan handout and see if we want to add any goals or change anything on it. It has not been updated in a year. We will review at March meeting - rescheduled to **March 15, 2016** at 1:30pm.

**ADJOURNMENT**

The meeting was adjourned at 1:50 p.m.