**West Virginia University Health Sciences Center**

**IPE Steering Committees Meeting**

**MINUTES**

**May 11, 2016 – 2:00 PM**

**HSC ADMIN CONFERENCE ROOM**

Those attending:

Steering Committee:

Rachel Abraham, MD, MPH, Assistant Professor, School of Public Health

Charles (Chuck) Coole, BA, Project Coordinator, IPE

Christina DeBiase, MA, EdD, Associate Dean for Academic Affairs, School of Dentistry

Georgia Narsavage, Director, Office of Inter-Professional Education

Louise Veselicky, DDS, MDS, Associate Vice President, Academic Affairs, HSC

Travis White, PharmD, BCACP, Clinical Assistant Professor, School of Pharmacy

Ralph Utzman, PT, MPH, PhD, Associate Professor and Academic Coordinator WVU PT

Rebecca (Becky) Kromar, RN, DNP, MBA, School of Nursing

Scott Cottrell, EDD, Associate Dean, Student Services, School of Medicine

Rashida Khakoo, MD, MACP, Professor and Section Chief, School of Medicine

Steering Committee unable to attend:

Mary Stamatakis, PHARMD, Assistant Dean for Academic Affairs, School of Pharmacy

Kari Sand-Jecklin, EdD, RN, AHN-BC, Director, BSN Programs, Nursing

Kathleen Bors, MD, Assistant Dean of Student Services, Charleston Division

April Vestal, MPH, Associate Director, Institute for Community and Rural Health

Michael Mueller, Student, School of Medicine

Linda A. Alexander, EdD, Assoc Dean for Academic Affairs, School of Public Health

David Wilks, MD, Professor, School of Medicine

Pat Chase, PhD, Professor and leader of My First Patient

Nick Young, MD, Simulation coordinator, Charleston Division

**OPENING OF MEETING**

Dr. Narsavage opened the meeting at 2:00 pm and asked for any changes or additions to the Minutes of April 12, 2016 steering committees meeting. The minutes were approved as submitted.

**Update on IPE Office Activities**

Dr. Abraham updated the group on the IPE meeting dates and times. The IPE presentation on April 27, 2016, at 11:30am was presented by Trisha Petite (SON) and Kayla Hudimac (Dental Student) on the project in which they participated - Dr. Neuman’s Benedum sub-grant on “Oral Cancer Screenings for the Underserved Population in Our Community”, conducted in partnership with Mylan Puskar Health Right in Morgantown. On May 3, 2016 at 11:30 am, Dr. Richard Wittberg, with Dr. Lauri Andress and two students presented on their Benedum sub-grant project, titled “Using EMS resources to Reduce Re-Hospitalizations” conducted in partnership with Minnie Hamilton Hospital. Both presentations went well. They were recorded on Camtasia and Chuck will upload a link for them to the IPE website. (Final for year), On August 26, 2016, Drs. Alan and Barbara Ducatman will present on their project. Further information will be provided in August.

**TeamSTEPPS training:** 2016 training Completed: March 16-17 at Univ of Minnesota: Ralph Utzman (PT), Amy Funk (DH) and Anna Lama (SOM). Report by Dr. Utzman below.

June 16-17 at Duke University: Liz Cohen (SOM/SW), Diana Davis (OT), and Cindi Shockey (DH). May attendance in Cleveland was proposed – however due to graduation activities, that date was not possible. Will consider other requests.

**DISCUSSION OF Fall 2016 -InterProfessional Workshop for Faculty-**

**Topic: Drug Abuse and Pain Management**

The SOM suggested programming for an IPE faculty workshop related to a “Drug Abuse and Pain Management” and the committee agreed that this was an important topic for all professions. Dr. Narsavage contacted Dr. Andrew Muzyk <andrew.muzyk@duke.edu>, the PI on an IP initiative at Duke University on the topic. They received a $10,000 internal grant to develop an IPE course on Drug Abuse for their psych clerkship. They are willing to come and talk to us about their program and once possible dates have been identified. We will plan to have a team of four to offer the workshop for three hours in the morning, lunch and repeated for three hours in the afternoon. Some suggestions were made that the presentations could be by Drs. Bryan Weaver and Dr. Sullivan from WV and two faculty from Duke. Chuck Coole will send out a doodle poll to the Deans and Academic Deans for a date in from the possible Fridays from September to November 11th (not including Sept 23 and Oct 7 since there would be conflicts). Dr. Narsavage will contact Duke University to update them on the plan and once we have two dates confirmed, will confirm with Duke and the WV speakers. This will be for CE credits and DR. Khakoo has sid we can work with her Faculty Development office (Gwen Marshall) to obtain the CE approvals.

**IPEC ON QUALITY AND SAFETY**

Travis White updated the group about the IPEC meeting on May 4-6, 2016 in Herndon VA– the team consisted of Mary Fanning (RN/WVUH), Jeff Goode (PT/CAMC), Travis White (SOP), Christy Barnhart (SON), and Georgia Narsavage (IPE). They prepared a 1 hour CE session on IPE Quality and Safety that will be used for IPE faculty facilitators, as well as clinicians in WVU, WVUH, and CAMC – it will be presented first at the facilitator training in August. **DATES: Aug 18 (5:30-6:30) and August 19 (2-3).** Chuck will do an email to facilitators to select training after we have confirmed them for next year. If Exercise Physiology has their grad students participate instead of undergrads, we anticipate about 435 students and hope to have 30 facilitators. Moving forward our objective is to help faculty to teach Quality and Safety to the students. The August training will include updated Sessions 1 & 2 and the CE program.

**CONFIRMED DATES FOR 2016-17 with planning teams and TeamSTEPPS guide pp.**

Scott Cottrell has 2 students working this summer (will be MS 2) who can work with the planning teams to add the student perspectives. He will contact the students and connect them with the faculty planning teams. The dates and planning teams with planned TeamSTEPPS content (page in pocket guide) for 2016-17 programs are as follows:

**Monday, September 19, 2016 at 4:00 pm: (OT will need an alternative assignment for this date).**

**“Professional Roles” - Speed Networking** similar to last year – we will try a format with intro to roles activity using 3 separate speakers with same PPT intro in 1905/IPE HSC LRC 2nd floor/Fukushima 1901; move to individual conference rooms for activity and discussion Planning Team: Louise Veselicky, Christina DeBiase & Rachel Abraham. TeamSTEPPS I’M SAFE checklist p. 24 – considering a way to introduce the drug abuse content at this session.

**Monday, October 17, 2016 at 4:00 pm:**

**“Teamwork”- Repeat House of cards”** activity or another teamwork activity; add application to a case study… 3 speakers for intro; Planning Team: Ralph Utzman, Travis White & (one more needed). TeamSTEPPS TEAM Events: Brief, Huddle, Debrief pp 16-18 (any others?)

**Monday, February 6, 2017 at 4:30 pm:** (Note that this date conflicts with the faculty senate so may need subs for faculty facilitators who are senators).

**“Communication” – Alda center communicating science** intro (man on street? Video instead of “tapping” exercise) and **student developed simulation;** Planning Team: Amy Burt and Diana Martinelli at least one more needed) (Reed School of Media), TeamSTEPPS SBAR, Call-out and Check-Back (Handoff?) checklists pp. 9-11; suggest delete or shorten the intro “shared vision” activities and insert the “man on the street” video to be developed by media students.

**Monday, March 20, 2017 at 4:30 pm:**

**“Quality and Safety” – Same video/ RCA Root Cause Analysis** – please confirm guest speaker –will be at Erickson; Planning Team: Bill Tullock, Becky Kromar, & Susan Pinto .

TeamSTEPPS CUS and Two-challenge rule (DESC?) pp. 16, 17, and 18. After the August CE program, faculty will be asked about suggestions for change for this session.

**Report on 2015-16 “SEI” to date responses (~90%) & responses for other SOLE surveys**

Chuck gave an update to the group that 90% of the students completed the evaluations and surveys on SOLE. Chuck emailed a list of students who had not yet responded to the Academic Deans/Program Directors followed up directly with students. Overall the responses for IEPS & Roles responses are more positive than negative. There have been positive changes on Quality and safety knowledge and practice plans identified on the surveys. We need to have an objective with each session and perhaps assignments that connect to clinical areas. It was discussed whether we can use a live patient or video of a patient presenting their case. It may be possible to do this with Dr. Khakoo’s clinic patients and then provide the mp3 video on a thumb drive to all faculty facilitators.

**PLAN IPE WEEK IN THE SUMMER**

Amy Burt and Christina DeBiase will be meeting on Tuesday and will send the outcome to Dr. Narsavage for the next meeting.

**WRAP UP:**

Dr. Narsavage announced that she will be retiring July 27th and “moving South”. Chuck Coole’s last day will be August 31st. Louise Veselicky will be searching for someone to lead IPE and will keep us posted. A revised position for Executive Assistant has been posted to support IPE.

**ADJOURNMENT**

The meeting was adjourned at 3:00 p.m.