**West Virginia University Health Sciences Center**

**IPE Steering Committees Meeting**

**MINUTES**

**June 15, 2016 – 2:00 PM**

**HSC ADMIN CONFERENCE ROOM**

Those attending:

Steering Committee:

Rachel Abraham, MD, MPH, Assistant Professor, School of Public Health

Amy Burt, MOT, OTR/L, Assistant Professor, Human Performance – Occupational Therapy

Georgia Narsavage, Director, Office of Inter-Professional Education

Rebecca (Becky) Kromar, RN, DNP, MBA, School of Nursing (by phone)

Rashida Khakoo, MD, MACP, Professor and Section Chief, School of Medicine

Linda A. Alexander, EdD, Assoc Dean for Academic Affairs, School of Public Health

David Wilks, MD, Professor, School of Medicine

Steering Committee unable to attend:

Mary Stamatakis, PHARMD, Assistant Dean for Academic Affairs, School of Pharmacy

Kari Sand-Jecklin, EdD, RN, AHN-BC, Director, BSN Programs, Nursing

Kathleen Bors, MD, Assistant Dean of Student Services, Charleston Division

April Vestal, MPH, Associate Director, Institute for Community and Rural Health

Michael Mueller, Student, School of Medicine

Nick Young, MD, Simulation coordinator, Charleston Division

Charles (Chuck) Coole, BA, Project Coordinator, IPE

Christina DeBiase, MA, EdD, Associate Dean for Academic Affairs, School of Dentistry

Louise Veselicky, DDS, MDS, Associate Vice President, Academic Affairs, HSC

Travis White, PharmD, BCACP, Clinical Assistant Professor, School of Pharmacy

Ralph Utzman, PT, MPH, PhD, Associate Professor and Academic Coordinator WVU PT

Scott Cottrell, EDD, Associate Dean, Student Services, School of Medicine

**OPENING OF MEETING**

Dr. Narsavage opened the meeting at 2:00 pm and asked for any changes or additions to the Minutes of May 11, 2016 steering committees meeting. The minutes were approved as submitted.

Dr. Narsavage announced that David Wilks, MD has accepted a temporary position as interim Director for InterProfessional Education until December 2016 and that July 5, 2016 will be the last IPE Steering Committee meeting that she will be leading.

Dr. Narsavage informed the committee that Associate VP for Academic Affairs, Dr. Louise Veselicky, has completed the preliminary interview stage for the new administrative assistant for InterProfessional Education. If the top candidate checks out and accepts the offer of a position, we are approximately one month away from an official hire date.

**Update on IPE Office Activities**

Dr. Abraham updated the group on the IPE meeting dates and times. (Final for year), On August 26, 2016, Drs. Alan and Barbara Ducatman will present on their project. Further information will be provided in August.

**TeamSTEPPS training:** We have a team attending June 16-17 at Duke University: Liz Cohen (SOM/SW), Diana Davis (OT), and Cindi Shockey (DH). A team of three could attend a training in August if space is available. Suggestions were made that Travis White and David Wilks be a part of the next team that attends in August. Stephanie Young from the SON is also interested. Dr. Narsavage stated the more people trained the easier it will be to integrate the content. The IPE office will consider other requests.

**DISCUSSION OF Fall 2016 -InterProfessional Workshop for Faculty-**

**Topic: Drug Abuse and Pain Management**

The planned programming for the IPE faculty workshop related to “Drug Abuse and Pain Management” will likely need to be cancelled since the primary presenters from Duke University cannot be availalb e for the preferred date in October. She will be contact the speakers for availability in the Spring and cancelling the room reserved for October at the Erikson Alumni Center. The committee agrees that we should postpone the IPE faculty workshop till spring 2017. This will allow Dr. Wilks and the new director for IPE to plan the workshop on “Drug Abuse and Pain Management”.

**IPEC ON QUALITY AND SAFETY**

Dr. Narsavage reminded the IPE Steering Committee members that the next facilitator training will be August 18 (5:30-6:30) or August 19 (2-3). Dr. Narsavage will not be here to present and the IPEC team is preparing the session. The August training will include updated Sessions 1 & 2 and the CE program and offer a 1 hour CE session on IPE Quality and Safety will be used for IPE faculty facilitators, as well as clinicians in WVU, WVUH, and CAMC. The December 2016 Friday date for IPE faculty training needs to be changed due to graduation. The CE objective is to help faculty to teach Quality and Safety to the students.

**CONFIRMED DATES FOR 2016-17 with planning teams and TeamSTEPPS guide pp.**

The dates and planning teams with planned TeamSTEPPS content (page in pocket guide) for 2016-17 programs are as follows:

**Monday, September 19, 2016 at 4:00 pm: (Amy Burt will make OT assignment for this date and it will be used for all students). “Professional Roles” - Speed Networking** similar to last year – we will try a format with intro to roles activity using 2 separate speakers with same PPT intro in Fukushima 1901 and Okey Patteson, then move to individual conference rooms for activity and discussion Planning Team: Louise Veselicky, Christina DeBiase & Rachel Abraham. TeamSTEPPS I’M SAFE checklist p. 24 – considering a way to introduce the drug abuse content or nutrition at this session.

**Monday, October 17, 2016 at 4:00 pm:**

**“Teamwork”- Repeat House of cards”** activity or another teamwork activity; add application to a case study. 3 speakers for intro; Planning Team: Ralph Utzman, Travis White & (one more needed). TeamSTEPPS TEAM Events: Brief, Huddle, Debrief pp 16-18 (any others?)

**Monday, February 6, 2017 at 4:30 pm:** (Note that this date conflicts with the faculty senate so may need subs for faculty facilitators who are senators).

**“Communication” – Alda center communicating science** intro (man on street? Video instead of “tapping” exercise) and **student developed simulation;** Planning Team: Amy Burt and Diana Martinelli at least one more needed) (Reed School of Media), TeamSTEPPS SBAR, Call-out and Check-Back (Handoff?) checklists pp. 9-11; suggest delete or shorten the intro “shared vision” activities and insert the “man on the street” video to be developed by media students.

**Monday, March 20, 2017 at 4:30 pm:**

**“Quality and Safety” – Same video/ RCA Root Cause Analysis** – confirmed guest speaker –will be at Erickson; Planning Team: Bill Tullock, Becky Kromar, & Susan Pinto.

TeamSTEPPS CUS and Two-challenge rule (DESC?) pp. 16, 17, and 18. After the August CE program, faculty will be asked about suggestions for change for this session.

Dr. Narsavage confirmed all rooms are scheduled.

**PLAN IPE WEEK IN THE SUMMER**

Amy Burt and Christina DeBiase met and suggest that March 2017 will be the best time to hold the IPE Week and do the faculty workshop during that week. The plan is Day 1 to have a speaker at noon from outside of WVU. Days 2-4 to have community teams. Day 5 to have the IPE faculty workshop and an Ice Cream Social. Amy and Christina plan on making posters and hanging them around the building to get students to participate. Chuck Coole will send out a doodle poll for March 2016.

**Report on 2015-16 “SEI” to date responses (~90%) & responses for other SOLE surveys**

Dr. Narsavage gave an update to the group. The group reviewed and discussed the data tables that were sent out. Dr. Narsavage stated that 2 years ago at IPEC she asked the speaker if WVU could use the IEPS scales, we have changed it twice and believe that it is more reliable now. After reviewing the scales, it is apparent that some students are doing worse in the post test on a few questions. Overall the responses for IEPS & Roles quiz responses are more positive than negative. There have been positive changes on Quality and safety knowledge and practice plans identified on the surveys. We need to have an objective with each session and perhaps assignments that connect to clinical areas. It was discussed whether we can use a live patient or video of a patient presenting their case. Dr. Narsavage will attach the test to the minutes and email to the group .

**ADJOURNMENT**

The meeting was adjourned at 3:00 p.m.