

**West Virginia University
Teaching Scholars Program
Application Form**

Print or type

Candidate Information:

Name: _____

Title and credentials: _____

Department/Division: _____

Department PO Box Address: _____

Candidate Work Telephone Numbers Only: _____
Work Fax

Candidate Work E-Mail: _____

WVU School: _____

Eligibility To apply Scholars may be tenured or non-tenured but should be full-time faculty and should be at the rank or above the rank of Assistant Professor. Exceptions will be made for part-time faculty and instructors as space in the program permits.

- a) I am (check one):
_____ Tenured
_____ in the Tenure Track but not tenured
_____ in the Clinical Track
_____ in the Research Track
_____ on Probationary status
- b) How long have you held your present position? _____
- c) What was the date of your first employment at WVU in a faculty position?

- d) Have you ever participated in a Teaching Scholars Program at another University?
Yes_____ No_____ If yes, please specify dates of participation:

- e) Have you attended any formal courses in teaching methodology?

Yes_____ No_____ If yes, briefly describe course content area(s) and location(s) of program(s).

2. Interest in the Teaching Scholars Program

On no more than 4-6 attached pages, please describe the following (numbering each section appropriately):

- a) The specific objectives for your participation in the Teaching Scholars Program;
- b) The plan for achieving the stated objectives, including the time schedule of events;
- c) Your qualifications for the proposed task, including information about your degrees and field of study;
- d) What program participation will accomplish for you and how the program activities relate to your long-range professional objectives;
- e) The impact your participation in this program may have upon other WVU departments and schools;
- f) The ways in which your participation work will further the goals of your department/school.
- g) Research interests, current skills versus needs?

3. CV – Attach as a Word document the short version of your CV and a third person biography limited to 300 words or less.

It is the applicant’s responsibility to obtain all necessary signatures before sending the application and attachments to:

**Teaching Scholars Program
PO Box 9170
Morgantown, WV 26506-9170**

CHAIRPERSON/HEAD OF DEPARTMENT/DIRECTOR COMMENTS

Applicant: _____

1. Do you favor participation in a teaching scholars program for this applicant? Why or why not?

2. Are there other circumstances that either favor or disfavor this applicant participating in the Teaching Scholars Program? Please explain.

3. If the person has previously participated in a professional development program or sabbatical leave, please verify and comment on the results of such participation.

4. How many other faculty members in your department have applied for participation in the Teaching Scholars Program during the same time period as this applicant? _____
If more than one faculty member has applied, please attach a priority ranking of the applications.

5. What do you expect this faculty member to do differently upon completion of this program?

6. Do you have any additional comments on this request for participating in the Teaching Scholars Program?

7. If you do not support this application, are there alternative ways in which the goals could be achieved?

Chairperson/Head of Department/Director Signature

Print Name

Date

**West Virginia University Teaching Scholars Program Application for Faculty
Longitudinal Program**

Print or Type

Scholars' obligations **during** the program:

- Scholars are expected to attend weekly presentations from 8:00 am to 9:00 am. The exception would be illness or other emergencies. In those instances the Scholar should make every effort to speak directly to a Faculty Development staff member. Scholars will be required to make up missed sessions during the Summer Institute or the following academic year. Note that not all longitudinal sessions are offered during the Summer Institute.
- Scholars are expected to complete assigned readings, weekly evaluations, and prepare for discussions.
- Scholars will complete assessment tools throughout to gauge competencies on the topics covered.
- Scholars are expected to participate in an online discussion/forum related to the topics in the modules.
- As a part of Teaching Scholars Program Scholars will be requested to initiate an interdisciplinary research project. Scholars will be expected to submit the results as an abstract and publish the results.

Scholars' obligations **after** the first year of the program:

- Scholars are encouraged to become part of the Teaching Scholars Program Alumni Group. In addition, Scholars need to serve as resources within the institution on educational matters.
- During the second year scholars are to complete a scholarly research project and submit it for presentation/publication. Mentors will be assigned for this project to provide guidance. In addition, during this time one hour meetings will be held to review goals/progress.
- Scholars will receive certificates and officially graduate from the TSP after completing outlined obligations at the end of the second year.

By signing this document the potential Scholar indicates an understanding and willingness to abide by the obligations that are clearly noted.

It is necessary to meet these obligations to remain in and complete the program.

Applicant Signature	Print Name	Date
---------------------	------------	------

Chairperson/Head of Department/Director Signature	Print Name	Date
---	------------	------

Faculty Development use only:

Rashida Khakoo, MD Assistant Vice President for Faculty Development	Date
--	------