

WV AHEC Rural Community Health Scholars

Scholar Checklist

PROGRAM YEAR ONE

- Submit IRS W-9 form, Student Stipend Payment form, and Module Ranking Worksheet
- Complete one didactic module between Nov 1, 2018 – June 30, 2019
 - Complete all requirements as stated in the module
 - Turn in certificate of completion to AHEC Scholars Program Coordinator
- Complete one community based rural experience between Nov 1, 2018 – June 30, 2019 (clinical rotation, shadowing experience, or other as defined by AHEC Scholars staff)
 - Complete all requirements for your rotation (or other activity)
 - Turn in Community Based Experience Verification form to AHEC Scholars Program Coordinator
- Receive stipend payment \$650 at the end of year one after program requirements are complete

PROGRAM YEAR TWO

- Submit IRS W-9 form (ONLY if address has changed – if you have the same address you do not need to resubmit this form), Student Stipend Payment form, and Module Ranking Worksheet
- Complete one didactic module (NOT the same module that you completed in year one) between Sept 1, 2019 – June 30, 2020
 - Complete all requirements as stated in the module
 - Turn in certificate of completion to AHEC Scholars Program Coordinator
- Complete one community based rural experience between Sept 1, 2019 – June 30, 2020 (clinical rotation, or other as defined by AHEC Scholars staff)
 - Complete all requirements for your rotation (or other activity)
 - Turn in Community Based Experience Verification form to AHEC Scholars Program Coordinator
- Receive stipend payment \$650 at the end of year two after program requirements are complete (totaling \$1,300)

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