

DOCTORAL STUDENT TRAVEL SUPPORT PROGRAM

The Office of the Provost annually provides each School or College at WVU with funds to help support profession travel for doctoral students. For doctoral students in the School of Medicine, please use this form and follow these instructions. For students in other HSC schools, please contact your Student Services office for the appropriate materials.

- Travel awards are \$400 and applied for through the Office of Research and Graduate Education.
- This money is to provide financial assistance to attend scientific meetings to present your dissertation research.
- To be eligible, you must be the first author on a poster or the presenter for a podium presentation.
- The award is restricted to students who have provided service in the past year of the Biomedical Graduate Programs by participating as an ambassador, tour/apartment guide, lunch/dinner participant during applicant visitation weekends, have taught in cell methods, provided remedial lectures for incoming students, provided help with graduation, or other requested duty.

TO APPLY FOR A TRAVEL AWARD:

- Complete the attached application
- Provide documentation of your participation (acceptance notice, conference program) and a copy of the abstract.
- Are you applying for a travel award through a fellowship? _____
- Are you applying for a regular travel award? _____

SUBMIT THESE DOCUMENTS TO:

Connor L. Ferguson
Office of Research and Graduate Education
G108 Erma Byrd Biomedical Research Building
clferguson@hsc.wvu.edu
304-293-6231

Note: *If traveling outside of the United States, you are required to complete the additional requirements listed in the Travel and International Travel Policy for HSC Students.*

TRAVEL AWARD FORM

Please fill out this form.

1. Student Name: _____ WVUID#: _____

Graduate Program: _____ Date: _____

Year of study: _____ First time receiving a travel award? Yes No

2. Title of conference meeting that you are attending? _____

Dates of conference: _____ to _____ Location[‡]: _____

Your advisor's name: _____

Are you a first-author of a poster or the presenter during a podium presentation? Yes No

Title of poster/presentation: _____

3. Documentation of Service (must have at least 1)

Activity:	Date:
Visitation Weekend	_____
Thursday Night Dinner	_____
Ambassador on Friday	_____
Friday Lunch	_____
Saturday Tour Guide	_____
Saturday Apartment Showing	_____

Graduation- hand out programs _____

Other service specifically requested by research office or program director.

List:

4. Return this form along with documentation of first-author and registration to Connor Ferguson at:

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(Do Not Write Below This Line)

For the Office of Research and Graduate Education Use Only

Has been approved for this academic year.

Amount approved: _____

Approved by: _____

Has not been approved for this academic year.

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