Keychain Access & Exchange Passwords
Keychain Access

When you change your Windows/Exchange password, this will not update any mail or calendar passwords you have saved on your Mac.

When you change your Windows/Exchange password, you will need to remove those passwords from your keychain before opening your mail or calendar, or the server will lock you out.

To Delete your Saved Password(s)

1. Double click on the hard drive icon on your desktop.

2. Select the Utilities folder.
3. In the Utilities folder, select Keychain Access.
4. Double click on Keychain Access.
5. Select the login keychain.
6. In the upper left corner, click the lock icon to unlock the login keychain.
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7. Enter your keychain password. This is unrelated to your Windows/Exchange password.
8. Click OK.

9. In the Category panel, select Passwords.
10. In the right pane, select any passwords beginning with casnlb.
11. Press the Delete button on the keyboard.

12. Click the Delete button to delete those passwords.
13. Select any passwords with the name **Exchange**.

15. Select any passwords starting with **hshtp2**.
16. Delete those passwords.
17. Select any passwords starting with **oa**.
18. Delete those passwords.

19. In the upper right corner, click the lock icon to lock the login keychain.

20. Open your mail program.
21. You should be prompted to enter your Exchange password.
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